

Pembrokeshire Public Services Board
Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



MINUTES OF PEMBROKESHIRE PUBLIC SERVICES BOARD
Tuesday 23rd February 2021 at 10.00am (Skype meeting)

Present:

Tegryn Jones	Chief Executive, PCNPA (Chair)
Sue Leonard	Chief Officer, PAVS (Vice-Chair) (left 12.00pm)
Richard Brown	Interim Chief Executive, Pembrokeshire County Council
Dr Steven Jones (SPJ)	Director of Community Services, PCC
Jonathan Griffiths	Director of Social Care & Housing, PCC
Darren Thomas	Head of Infrastructure, PCC (left 12.00pm)
Rachel Moxey	Head of Regeneration & Economic Development, PCC
Iwan Thomas	Chief Executive Officer, PLANED
Dr Barry Walters	Principal, Pembrokeshire College
Supt. Anthony Evans	Dyfed Powys Police (left 12.10pm)
Christine Harley	Head of Dyfed Powys Local Delivery Unit, HMPPS
Cllr. Cris Tomos	Pembrokeshire County Council
Kevin Jones	Assistant Chief Fire Officer, M&WW Fire & Rescue Service
Ann Owen	Welsh Government
Alison Perry	Director of Commissioning, Dyfed Powys OPCC
Andrea Winterton	Marine Service Manager, Operations, NRW (from 10.45am)
Martyn Palfreman	Head of Regional Collaboration, WWCP
Philip Kloer	Executive Medical Director, Hywel Dda UHB (left 12.15pm)
Elaine Lorton	County Director, Pembrokeshire, Hywel Dda UHB (left 11.25am)

In attendance

Chris Bowron	WLGA
Alan Netherwood	Consultant, Netherwood Sustainable Futures (left 12.00pm)
Viola Traynor	Corporate Policy Support Officer, PCC
Clare Hale	Strategic Partnership and Inclusion Manager, Hywel Dda UHB

Support/Secretariat

Nick Evans	Corporate Policy and Partnerships Manager, PCC
Lynne Richards	Corporate Partnerships Officer, PCC
Amy Richmond-Jones	M&WW Fire & Rescue Service
Jemma Rees	Corporate Partnerships Support Officer, PCC

Apologies

Anna Bird	Head of Strategic Partnership Development, Hywel Dda UHB
Ros Jervis	Director of Public Health, HDUHB
Alyson Phillips	Pembrokeshire Partnership Manager, DWP
Anna Malloy	Port of Milford Haven
Cllr. Elwyn Williams	Vice-Chair MAWW Fire Authority
Maria Battle	Chair, Hywel Dda UHB
Diane Lockley	Pembrokeshire One Voice Wales Area Committee

The meeting commenced at 10.05am

1. Welcome and Apologies

Introductions were made and apologies received from those listed above.

2. Minutes of last meeting

The minutes of the last meeting held on 24th November 2020 were confirmed as an accurate record.

3. Community Safety and Cohesion

SPJ gave an overview of the paper noting that the last several months had seen an increase in community safety and community cohesion issues, related both directly and indirectly to the Covid-19 pandemic, with Community Safety Partnership meetings being held 6-weekly from March 2020. The issues have affected a number of communities across Pembrokeshire in various ways, as well as impacting on the resources of a number of PSB partners. The proposal in the paper asked partners to consider whether it would be appropriate for the PSB to receive regular updates around community safety and cohesion whilst also considering how relevant community safety issues can be captured and included in the emerging Well-being Assessment.

Partners supported the proposal.

4. Volunteering for Pembrokeshire programme

Sue Leonard updated PSB partners on the programme and provided a more specific update on the development of a volunteering strategy, the community hub, community fund, PCSN groups and work with Town and Community Councils.

She highlighted the areas of the programme where support from PSB partners would be required, specifically around development of;

- Volunteering Strategy for Pembrokeshire – two events would be held to support this area of work and SL also asked partners to share their volunteer strategies. A draft strategy for Pembrokeshire would be available by the end of March for general sign up by PSB partners
- Pembrokeshire Community Fund – it was hoped that by investing in community resilience, the community fund might provide opportunities for consistent investment and drive forward actions within communities at a more strategic level
- Volunteer recognition awards – this would include a refresh of the PSB Pride in Pembrokeshire Award. JR was currently undertaking an evaluation of the awards process to date. SL noted that the award required more buy-in from PSB partners in terms of funding as PCC were currently the only organisation providing funding for the monthly awards. Partners donating funding to the award could then 'sponsor' an award, which would assist in raising awareness of their involvement in the PSB generally and within their own organisations. Several partners offered funding.
- Increasing active citizenship – this was an ongoing piece of work to raise awareness of the work of Town and Community Councils and the benefits of getting involved in community focused activity involving Planed, PAVS and One Voice Wales

ALL

Pembrokeshire had been awarded £240k on 22nd January and SL noted that it was a credit to the partnership arrangements already in place that Pembrokeshire had mobilised quickly with work well underway in several areas as the funding would need to be used by 31st March. JG updated briefly on the links between this work and the PCC transformation programme.

5. Action Plan progress updates

PSB partners provided brief updates on progress to deliver the action plans that had been endorsed by the Board in November 2020.

Build links with relevant groups to support delivery of the Communities themed workstreams (Leads - Sue Leonard/Iwan Thomas)

SL briefly updated on the Together for Change programme and further engagement work that had taken place within communities. She gave an overview of the Pembrokeshire Engagement and Co-production network that had operated several years ago and asked for PSB partner support to re-convene this network with the involvement of partners' engagement officers.

Build stronger links with Town and Community Councils (Lead - Iwan Thomas)

IT explained how this particular piece of work had evolved and what the CWBR project had achieved in terms of building links with Town and Community Councils. He also made reference to the work being undertaken by PCC and a seminar with T&CCs, PCC, PAVS and Planed that had been held in January to support communication and engagement with them going forward. A second seminar was due to be held on 25th February.

Pembrokeshire Sustainable Natural Capital Forum (Lead - Sue Leonard)

SL noted that this was a piece of work being funded through the NRW strategic allocated funding to the end of March 2021. Ged Davies was the consultant that was undertaking the work on behalf of PAVS. Over 60 organisations and individuals were interested in joining the forum to date and a number of opportunities had been identified for funding to support the ideas generated through the forum.

Review of activity helping to make Pembrokeshire carbon neutral (Lead - Tegryn Jones)

TJ noted that this work was also being funded by the NRW SAF but that it was in its initial stages with consultants Land Use Consultants being appointed last week. Eight proposals had been submitted to undertake the work. Relevant contact details from PSB partner organisations had been received therefore work on the project could begin.

Develop a shared approach to staff well-being across PSB partner organisations (Leads - David Evans/Alyson Phillips)

BW noted that information from Pembrokeshire College and DWP had been gathered to date and contact made with the PSB HR representatives group to ask them to make any relevant information available. The key action for the next reporting period would be to bring this group together for a more detailed discussion.

Raise awareness of schemes and initiatives to support employment and training (Leads - David Evans/Alyson Phillips)

Schemes operating in Pembrokeshire College and PCC were going ahead which BW noted was positive in the current circumstances. 180 individuals had started the Kickstart scheme with PCC since November 2020 and a further 55 applications had been submitted were awaiting evaluation by DWP.

Mapping of current climate and environmentally focused activity (Lead - Andrea Winterton)

AW noted that one of the issues that seems to be emerging as we develop an increasing focus on climate change activity is the lack of a climate strategy for Pembrokeshire as a whole. Although the goals for moving towards carbon neutrality are clear, the climate adaptation elements are a little more ad hoc and opportunistic, sometimes lacking coherence and a strategic approach across the county.

AW said that she felt that this was something that needed to be raised with PSB members. In order to help with first steps towards a more joined up approach on this issue across Pembrokeshire is a good understanding of what is already happening on a local basis so with that in mind a task and finish group has been scheduled for the beginning of March.

The focus of the task and finish group will be:

- to understand what work is already being undertaken
- the better coordination of climate adaptation and resilience work
- to ensure current and future adaptation and resilience work is approached in a coordinated joined up way
- to avoid duplication of effort and encourage complementary action
- to inform strategic development through undertaking practical work

Whilst there is obvious overlap it was also agreed to set up a separate task and finish group to similarly focus on a joined up co-ordinated approach to address the nature emergency by working to achieve ecosystem resilience.

Building Climate Resilient Communities (Lead - Andrea Winterton)

The Building Climate Resilient Communities project is the second part of the approach following the pilot project undertaken in the communities of Fishguard and Goodwick, areas identified as being vulnerable to climate change risks in an initial NRW project a couple of years ago. AW noted the challenges in this type of work, not least on resourcing and ways of working.

AN then gave a presentation on the work he had undertaken in Fishguard and Goodwick, providing an overview of each of the following areas;

- The Plan developed for the area and recommended priorities
- The process of engagement and organisations and individuals engaged with
- Where the PSB should become involved and how

Partners then discussed the presentation and suggestions around the role of PSBs going forward.

AW noted that the actions outlined in the presentation would require resources, especially if the process were to be repeated across Pembrokeshire. She repeated her earlier comments about the ad hoc approach to the adaptation agenda and suggested that a more strategic discussion would allow partners to focus on the best areas to target resources and explore bids for additional resources if required. TJ agreed that a more strategic approach was needed. SPJ asked what the practical steps were that the North Wales PSBs had taken in addition to lobbying Ministers. AN outlined the approach taken in North Wales which had explored addressing the climate change emergency by mirroring the emergency planning process using a Gold/Silver/Bronze governance approach and agreed to forward the report and recommendations from North Wales to SPJ.

AW suggested that a mapping exercise should be the first step in understanding where the gaps and need are in current arrangements. Partners agreed that the governance approach and principle of strategic direction being used in North Wales had merits. DT noted that PSBs could add significant value in terms of strategic support and coordination and that he was happy to become more involved especially given his existing strategic role in coastal and flooding issues and emergency planning. It was agreed that;

- Mapping exercises are already underway as part of PSB work by NRW and PCNPA to look at PSB organisations' involvement in carbon neutral programmes and climate and environmentally focused activity. Once this work has been completed it will be considered alongside the report on the Fishguard and Goodwick Climate Resilience project to determine priority areas to focus on (Tegryn Jones and Andrea Winterton to progress this work)
- A meeting of 'Gold' level PSB organisation representatives will then be arranged to discuss how this approach can be taken forward, with progress to be reported back to the next PSB meeting in April

TJ/AW

**TJ/NE/
LR to
arrange**

6. Well-being Assessment Planning 2021-22

NE noted that the PSB is required to undertake a Well-being Assessment (WBA) to inform its Well-being Plan, with the next WBA needing to be completed by May 2022. The first WBA was developed during 2016 and a regional approach was taken with PSBs in Ceredigion and Carmarthenshire. The three PSBs also worked in partnership with the Regional Partnership Board, which is required to undertake a Population Assessment by the Social Services and Well-being (Wales) Act 2014. Partners were provided with a proposed way forward and draft timescales for development of the next Well-being Assessment. PSB partners approved the proposed approach.

7. Economic Recovery Plan

A copy of the Economic Recovery Plan developed by the Council's Economic Recovery Group and approved by Cabinet in September 2020 was presented to PSB partners, who were invited to consider how they can take advantage of opportunities to work together to deliver economic recovery and regeneration across the County. Rachel Moxey, Head of Economic Development and Regeneration, highlighted the measures of success contained within the Plan based around the themes of Connected, Offering and Discovered. It was noted that there were opportunities to link more closely with PSB partners around the Plan in general and in particular the measures of success.

8. Integration of Early Years Transformation Programme update

Partners were provided with a brief update on the programme, which revolves around testing the core components for a single integrated early years' service and considering what it will take to develop a fully integrated and responsive early years' service in each local authority area, focused on the coordination of services locally, their planning and commissioning and how best to identify and address needs. Funding was awarded in January 2021 to enable Pembrokeshire to undertake a number of mapping and scoping exercises in support of the process. The bid to Welsh Government required sign off from the PSB Chair, and it was therefore suggested that the Board receive regular progress updates.

Partners agreed to receive regular progress updates including a more detailed update from the PCC Lead Officer at the next meeting in April.

**LR for
agenda**

9. Improving Communications

Under the previous arrangements of the Local Service Board (LSB), a newsletter was produced as a means of updating stakeholders and residents on the delivery of shared priorities and to highlight good examples of partnership working in general.

NE outlined the proposal around re-introducing the newsletter in order to improve the PSB's communication with stakeholders and residents, to increase the PSB's visibility, and to raise the profile and general awareness of PSB activity through the inclusion of a range of information, including;

- updates on the delivery of key PSB priorities and outcomes
- emerging national developments and guidance from Welsh Government and the Future Generations Commissioner
- highlighting opportunities for people to participate in various types of engagement and community involvement activity
- promoting good news stories and examples of effective partnership working in the County
- promoting Pride in Pembrokeshire (and / or similar voluntary award schemes which may emerge)
- raising awareness of important initiatives which individual partners wish to promote

It was noted that although the process will be managed and co-ordinated by the Council's Corporate Policy and Partnerships team that it will require input from all PSB partners in order to make the newsletter informative, meaningful and effective

PSB partners supported the proposal to re-introduce a newsletter and agreed that their involvement in terms of contributing to the content and promoting and distributing it would be key to its success.

10. AOB

TJ noted that he would be attending a meeting of PSB Chairs next month with the Senedd Public Accounts Committee around delivery of the WBFG Act and would circulate the agenda to partners if relevant.

TJ

The meeting ended at 12.25pm.

DRAFT