

**Pembrokeshire Public Services Board**  
**Bwrdd Gwasanaethau Cyhoeddus Sir Benfro**



**MINUTES OF PEMBROKESHIRE PUBLIC SERVICES BOARD**  
**Tuesday 24<sup>th</sup> November 2020 at 10.00am (Skype meeting)**

**Present:**

Tegryn Jones	Chief Executive, PCNPA (Chair)
Sue Leonard	Chief Officer, PAVS (Vice-Chair)
Andrea Winterton	SW Operations Manager Pembrokeshire, Marine and Monitoring, Natural Resources Wales
Anna Bird	Head of Strategic Partnership Development, Hywel Dda UHB
Iwan Thomas	Chief Executive Officer, PLANED
Dr Barry Walters	Principal, Pembrokeshire College
Elwyn Williams	Vice-Chair MAWW Fire Authority
Supt. Anthony Evans	Dyfed Powys Police
Cllr. David Simpson	Leader, Pembrokeshire County Council
Cllr. Cris Tomos	Pembrokeshire County Council
Kevin Jones	Assistant Chief Fire Officer, M&WW Fire & Rescue Service
Alyson Phillips	Pembrokeshire Partnership Manager, DWP
Martyn Palfreman	Head of Regional Collaboration, WWCP
Anna Malloy	Port of Milford Haven
Elaine Lorton	County Director, Pembrokeshire, Hywel Dda UHB

**Support/Secretariat**

Nick Evans	Corporate Policy and Partnerships Manager, PCC
Lynne Richards	Corporate Partnerships Officer, PCC
Amy Richmond-Jones	M&WW Fire & Rescue Service

**Apologies**

Ian Westley	Chief Executive, Pembrokeshire County Council
Ros Jervis	Director of Public Health, HDUHB
Dr Steven Jones (SPJ)	Director of Community Services, PCC
Ann Owen	Welsh Government
Maria Battle	Chair, Hywel Dda UHB
Diane Lockley	Pembrokeshire One Voice Wales Area Committee
Alison Perry	Director of Commissioning, Dyfed Powys OPCC

The meeting commenced at 10.05am.

**1. Welcome and Apologies**

Introductions were made and apologies received from those listed above.

**2. Minutes of last meeting**

The minutes of the last meeting held on 22<sup>nd</sup> September 2020 were confirmed as an accurate record.

### 3. Action Log

With regard to Item 2 – NRW Strategic Allocated Funding for PSBs – AW noted that funding had been approved on 13<sup>th</sup> November for the projects submitted. She would follow up with colleagues regarding the confirmation letter.

### 4. All Wales Public Service Graduate Programme 2022

An email and guidance document had been circulated to public service organisations regarding the All Wales Public Service Graduate Programme which would be restarting in 2022. Organisations interested in hosting a graduate were asked to submit expressions of interest by 30<sup>th</sup> November.

NE noted that the PSB as a whole could consider hosting a graduate but would have to identify funding to support. TJ reminded partners that tentative discussions had taken place in previous years but nothing had been taken forward.

Contact details for the programme had been circulated if partner organisations were interested in submitting an expression of interest.

### 5. Review of PSB workstreams – action plans

LR noted that this item followed on from discussions held at the last meeting around the review of PSB workstreams and the NRW strategic allocated funding for PSBs.

She explained that the first three action plans circulated in the pack related to the NRW funded projects that were approved on 13<sup>th</sup> November (*Review of activity helping to make Pembrokeshire Carbon Neutral, Building Climate Resilient Communities and Pembrokeshire Sustainable Natural Capital Forum*), and the rest related to the proposals to review workstreams put forward by current PSB project leads at the last meeting (*Build links with relevant groups to support delivery of the Communities themed workstreams, Build stronger links with Town and Community Councils, Raise awareness of schemes and initiatives to support employment and training and Develop a shared approach to staff well-being across PSB partner organisations*).

Project leads then gave a brief overview of each of the action plans and specific comments/requests were raised around the following;

#### Building Climate Resilient Communities

AW noted that this project would follow on from the work already taking place in Fishguard and Goodwick. Specific activities had been developed in the pilot project plan and it would be interesting to discuss as PSB partners whether any of these would be upscaled and how communities can be better supported to become more resilient. She suggested that the pilot project be added to the agenda of the next PSB meeting for discussion.

#### Build links with relevant groups to support delivery of the Communities themed workstreams

SL said that to support this project that it was important that the Pembrokeshire Engagement and Co-production Network be re-convened and she was therefore asking for support from PSB partners by releasing their engagement officers for this purpose.

LR for  
agenda

### Build stronger links with Town and Community Councils

IW noted that the aim of this project was to deliver a model to develop local forums to ensure that they engage within all levels of their community and to share best practice, achieving a network of integrated town and community councils that is engaged with their residents and community networks.

### Raise awareness of schemes and initiatives to support employment and training

Partners briefly discussed the Kickstart scheme and specifically the restrictions on social and micro enterprises taking part caused by the requirement to have a 3:1 support ratio. AP said that she would feed this back to her national colleagues for clarification.

### Develop a shared approach to staff well-being across PSB partner organisations

It was noted that this project would require support from PSB partner organisations in sharing best practice around staff well-being. SL suggested that this work should also consider issues such as the HR position should employees choose not to be vaccinated against Covid. It was suggested by TJ that the group of HR representatives set up to support the work experience project should look at the wider area of staff well-being but also consider some of the other queries being raised around Covid and returning to the workplace.

LR noted that she had put together an update reporting template for project leads to feed back to the PSB at future meetings which would be circulated in due course.

## **6. Regional RPB/PSB Event 4<sup>th</sup> November 2020**

MP noted that it had been a useful session although limited with regard to some of the interaction and discussion and that the holding of regional events puts us ahead of other regions and is something to build on. How we as a region make use of the issues and projects discussed would be discussed further between regional colleagues.

PSB partners commented that the event had been useful and informative. LR noted that she had received copies of all the presentations from the day should anyone require copies.

It was noted that the feedback from the OPCC on the participatory budgeting project had been especially useful. AE gave a brief update on the Pembrokeshire element, stating that Milford Haven had secured £27k funding and had held their bid event virtually on 21<sup>st</sup> November where 40 bids had been submitted. Work on the project in the other three areas was also progressing and AE asked any partners able to commit funding to these to contact him.

## **7. AOB**

NE noted that the Senedd Public Accounts Committee consultation on barriers to the successful implementation of the Well-being of Future Generations Act was due to close soon. Partners were in agreement that NE/TJ should formulate and submit a response.

SL noted that the Pembrokeshire Resilience Network were currently looking at community growing and green spaces with the intention of identifying areas that could be

utilised for 'green therapy'. She suggested that this was something that the PSB should keep a watch on for future discussion.

The meeting ended at 11.05am.