

TERMS OF REFERENCE

NAME	SERVICES OVERVIEW AND SCRUTINY COMMITTEE
PURPOSE	The Services Overview and Scrutiny Committee will review and scrutinise public facing services delivered by the Council with the exception of those within the remit of the Schools and Learning and Social Care Overview and Scrutiny Committees.
ROLE & FUNCTION	<p>To scrutinise the quality and performance of all services delivered by the Council, through the development of a risk-based approach utilising relevant management information such as:</p> <ul style="list-style-type: none"> • service improvement plans • financial information • performance measures • business risk • self-assessment • customer feedback / surveys • external inspection / regulatory reports
REMIT & SCOPE	<p>Council services, and divisions within, as below:</p> <ul style="list-style-type: none"> • Infrastructure • Environment and Civil Contingencies • Housing • Building Maintenance • Planning • Property • Public Protection • Economic Development and Regeneration • Cultural Services • Leisure Services • Revenues and Benefits
PROCEDURE	The Committee will conduct its proceedings in accordance with the Overview and Scrutiny Procedure Rules set out in Section 7 of the Council's Constitution.
MEMBERSHIP	There will be 13 Members on the Committee.
FREQUENCY OF MEETINGS	The Services Overview and Scrutiny Committee will meet at least 5 times per municipal year.