



Respondent Number: ..... Agent Number: .....

**Personal Details**

Name: ..... Address: .....  
.....  
.....  
Post Code: ..... Organisation (where applicable): .....  
Telephone: ..... Email: .....  
Preferred method of communication (Email or post): .....

Agent Details (where applicable):

Name: ..... Address: .....  
Post Code: ..... Organisation: .....  
Telephone: .....  
Email: .....  
  
Preferred method of communication (Email or post): .....  
Preferred method of communication via Agent (yes/no): .....

## Site Details

**1. Site Location** .....

Please identify the extent of the site on an accompanying map (red outline)

**2. Site Area**

Please state this in hectares: .....

**3. Is the site within, immediately adjoining, or closely linked to an identified settlement in the currently adopted LDP? Please identify the settlement:**

Yes

☐

No

☐

**Which Settlement?** .....

**4. What is the current use of the site?** .....

If mixed use, please specify the range of uses .....

**5. What is the proposed use of the site?** .....

If mixed use, please specify the range of uses:

**6. Are there any buildings on the site?**

Yes

No

**7. If yes, are the buildings in use or are they vacant? Please provide details.**

## Site Ownership

8. Does the proposer own the site?                      Yes                      No

9. If the proposer does not own the site, has the landowner been contacted and agreed to any potential development of the site?

10. Does the proposer own or control any adjoining land ?

Yes

No

If yes, please explain the interest and identify the extent on an accompanying map (Blue Line)

If you are proposing a non-Residential use, please go to Question 16.

## Deliverability of the site

### Residential Use

11. Are you proposing a residential use on the site? If so, please specify for which type of use:

Housing Allocation (5+ units)                      [   ]                      Small scale housing (under 5 units)                      [   ]

Specialist and supported accommodation                      [   ]                      Gypsy Traveller Site                      [   ]

**12. Please provide supporting information for the type of residential use proposed, as set out in the guidance note. This must include indicative timescales for delivery.**



**If you are proposing Housing development, please answer questions 13 and 14, if not please move on to question 15.**

**13. Would you be happy for land to be identified in the plan as a self-build/custom build site for housing proposals?**

**14. Would you be happy for the site to be identified as a 100% affordable housing site?**

### **Non- residential land use**

**15. For non-residential sites, please identify how the site will be developed for its intended use.**

**16. When would you intend to bring the site forward for development?**

**Short Term (2021- 2024)**

**Medium Term (2024-2029)**

**Long Term (2029-2033)**

**17. If you wish to propose that the site is protected from development please explain how and why:**

## Accessibility

18. Is the site accessible from the existing public (adopted) highway?

Yes

No

19. Does the site have a suitable access point with adequate visibility? If yes, please identify how this is achieved (indicate location on accompanying map):

Yes

No

## Environment, Infrastructure and Utilities

20. Is the site located within a flood risk zone as identified in the TAN 15 Development Advice Maps\*? (Link to NRW Flood Maps).

Zone A

☐

Zone B

☐

Zone C1

☐

Zone C2

☐

*\*Proposers should note that the Local Planning Authority may request further information or evidence during the candidate site process where consultation responses highlight issues relating to tidal, fluvial, surface water flooding and the impacts of climate change.*

21. Is the site previously developed (brownfield) or is it a greenfield site?

BROWNFIELD

GREENFIELD

22. Does the site have an available water connection? Yes No

*If no, describe how these facilities will be obtained .....*

23. Does the site have a suitable sewerage connection? Yes No

*If Yes, what would be the method of foul sewage disposal? .....*

*If no, describe how these facilities will be obtained .....*

24. Are there any historic or archaeological features or designations affecting the site?

Yes

No

**25. Are there any landscape or ecological features / designations or protected species which may be impacted upon by the development of the site? *Please refer to the Biodiversity SPG for more information.***

**Yes**

**No**

**26. Are there any trees or hedgerows which may be impacted upon by the proposed development?**

**Yes**

**No**

### **Other Considerations**

**27. If you have any further comments to make in support of the proposed site, please set them out here and/or securely append additional sheets or other evidence:**

### **Future Stages**

**Do you wish to be kept informed regarding future stages of Plan preparation?**

**Yes**

**No**

**Do you wish to correspond in English or Welsh?**

**English**

**Welsh**

## **Fair Processing Notice for Local Development Plan, Preferred Strategy Sites Submissions**

Please note that any proponents of sites should test the effects of their site using the Local Planning Authorities Sustainability Appraisal framework. If a new or alternative site has not been subject to this Appraisal it is unlikely that an Inspector will be able to recommend its inclusion in the Plan.

### **1. Why do we collect and keep your personal information?**

We collect and use your personal information so that we can perform our public task in relation to the legal requirement that we produce a Local Development Plan.

The Processing of your data is:

- Because it is necessary for the performance of this task to do so in accordance with the requirements of the Local Development Plan Regulations 2005 and 2015.

### **2. How Information about you is used.**

The information that you provide will be processed according to the General Data Protection Regulations 2016 and in accordance with the requirements of the Local Development Plan Regulations 2005 and 2015.

We have a duty to protect the public funds we administer and may use the information provided by you on this form to check further details with you regarding your Site. We will also publish your name or the name of your organisation in the public Register of Candidate Sites.

We will also make any disclosures required by law.

We will not make any disclosures to third parties for marketing purposes.

Your data will be secure and confidential at all times and we will only collect the personal information that is required to assess your candidate site submission.

### **3. How long do we keep hold of your information?**

We will retain the information provided to us as a permanent record, in accordance with our policy on information gathered for the Local Development Plan.

### **4. Access to my personal information?**

You can find out if we hold any personal information by making a subject access request under the General Data Protection Act Regulations 2016. To make a request for any personal information we may hold you need to put your request in writing addressing it to:

Access to Records Team  
Pembrokeshire County Council  
County Hall  
Haverfordwest  
SA61 1TP

### **5. Your Rights.**

Under the General Data Protection Regulations 2016, you have rights as an individual which you can exercise in relation to the information we hold about you:

- The right of **access** – you are entitled to request access to and a copy of, information we hold about you
- The right to **rectification** – you have the right to ask to have your information corrected.



- The right to **restrict** processing may apply – you may request that we stop processing your personal data however, this may delay or prevent us delivering a service to you. We will seek to comply with your request but may be required to hold or process information to comply with our legal duties.
- The right to **object** – this is not an absolute right and will depend on the reason for processing your personal information.
- The right to **not be subject to automated decision-making and profiling**

## 6. Complaints or Queries.

Pembrokeshire County Council endeavours to meet the highest standards when collecting and using personal information. For this reason, we take any complaints we receive about this seriously. We encourage people to bring to our attention if they believe that our collection or use of information is unfair, misleading or inappropriate.

This privacy notice does not provide exhaustive detail of all aspects of our collection and use of personal information. However we are happy to provide any additional information or explanation needed. Any requests for this should be sent to the address below:

Jo Hendy, Data Protection Officer  
Pembrokeshire County Council  
County Hall  
Haverfordwest  
SA61 1TP

Email: [dataprotection@pembrokeshire.gov.uk](mailto:dataprotection@pembrokeshire.gov.uk)

Telephone: 01437 764551

If you want to make a complaint about the way we have processed your personal information, you can contact the Information Commissioner's Office as the statutory body which oversees data protection law:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
SK9 5AF

Email case [worker@ico.org.uk](mailto:worker@ico.org.uk) Telephone No: 0303 123 1113

## 7. Changes to this privacy notice.

We keep our privacy notice under regular review.