



**MINUTES OF THE SAFER PEMBROKESHIRE/COMMUNITY SAFETY PARTNERSHIP
FRIDAY 21st JULY 2017, 10.00am – 12.00pm, ROOM 0DM1 COUNTY HALL**

Present:

Dr Steven Jones (Chair)	Director of Development, PCC
Anna Bird	Head of Strategic Partnership Development HDUHB
Supt. Ian John	Dyfed Powys Police
Kathryn Subbiani-Treherne	Operational Manager Youth Justice Team, PCC
Mark Elliott	Head of Public Protection
Cllr L Frayling	Pembrokeshire County Council
Jeremy Trew	MAWWFS
Dai Swan	MAWWFS
Wendy Herbert	Substance Misuse Commissioning Co-ordinator, HDUHB
Leon Lewis	Dyfed Powys Police
Kirsty Moore	National Probation Service
Sinéad Henehan	Community Safety, Poverty and Regeneration Manager, PCC
Lynne Richards	Partnership and Scrutiny Support Co-ordinator, PCC

Apologies:

Sarah Johns	Senior Environmental Health Officer, PCC
Libby Taylor	PCNPA
Karen Jones	Head of Community Safety, MAWWFS
Diane Beacroft	Interim Head of Children's Services, PCC
Kerry McDermott	Head of Housing and Revenues, PCC
Rhys Sinnett	Public Health Wales
Nicola Edwards	Head of Safeguarding, HDUHB
Craig Williams	Gwalia
Emily James	Principal Housing Officer
Debbie Osowicz	National Probation Service
Alison Phillips	Partnership and Employer Manager, JobCentre Plus
James Roach-John	Communities First
Cllr Mike James	Pembrokeshire County Council
Christine Harley	National Probation Service
Michael Smith	Community Cohesion Co-ordinator PCC/CCC

The meeting commenced at 10.05am.

1. Introductions and Apologies

Introductions were made and apologies received and accepted from those listed above.

SPJ noted that the following items would be added to the agenda for the October meeting as AP and MS had been unable to attend the meeting;

Update on Universal Credit (AP)
Update on Community Cohesion (MS)

SH for
agenda

2. Nomination of Chair and Vice-Chair

SPJ was nominated to remain as Chair for the coming year (nominated by IJ and DS) and Cllr. Frayling was nominated as Vice-Chair (nominated by JT). Both appointments were agreed by those present.

3. Minutes/Action Points from last meeting

Home Fire Safety Checks – DS noted that notice of Care Leavers entering independent accommodation would be useful. SH would meet with DS and JT to discuss relevant notifications further and SH would arrange introductions to staff members dealing with each agreed area.

SH/DS/
JT

Making Every Contact Count (MECC) – JT noted that a decision had been made to roll-out the project across the Fire Service and a training package had been developed with Public Health Wales.

PSB update – LR gave an update on progress in developing the Well-being Plan. Well-being Objectives for the PSB had been signed off on 18th July and the PSS Team were in the process of putting together a list of high level priorities derived from the Well-being Assessment which would be the subject of a series of engagement events with stakeholders and the public over the summer period.

Problem Solving Groups – SH noted that the OPCC were keen to reinstate problem solving groups. After a brief discussion it was agreed that a different approach would be trialled at the next CSP meeting, with representatives of 'blue light' services to attend following the conclusion of main CSP business to trial a problem solving approach between operational level staff and CSP members.

SH for
agenda

DS/IJ would arrange for operational representatives to attend the next meeting on 20th October as outlined above.

DS/IJ

DHR – SH noted that a draft report had been circulated to Panel members. Once finalised, the report would be presented to CSP members for agreement alongside an action plan. A learning event would also be held later in the year in line with Home Office guidance.

4. Terms of Reference

Terms of Reference were briefly discussed and the following amendments agreed;

- Amend paragraph 4.1 to remove reference to LSB/Single Integrated Plan
- Amend numbering paragraph 4.4 onwards
- Paragraph to be added referencing the Welsh Language Act
- Paragraph to be added referencing scrutiny of the CSP

LR

With regard to the third bullet point above, SH to re-confirm CSP members requirements regarding their preference for the receipt of correspondence and operation of future meetings in either English or Welsh.

SH

The Terms of Reference were agreed with the above amendments and a final version would be circulated to all partners.

LR

5. WISDOM Presentation

LL and KM gave an overview of the Wales Integrated Serious Dangerous Offender Management (WISDOM) programme, an all Wales project and an enhancement to the current offender management programme for those posing the highest risk. The project is a more intensive version of IOM to manage offenders within the community and would include the use of GPS tagging, for example.

LL/KM noted that the project was funded by the Home Office until 2018 and it was likely that the funding would continue for a further 5 years beyond this. The funding was to fund staff, including two forensic psychologists. There were currently 21 individuals in the Dyfed Powys area eligible for inclusion in the project. The project would operate in Pembrokeshire over 2 days from the NPS Offices in Haverfordwest. DPP and NPS were keen to involve as many relevant partners as possible in the project.

Partners raised concerns about the importance of linking with family members as part of the process, but were reassured that there would be close working with all relevant agencies to ensure the best position for vulnerable family members. An update on the project would be provided at the next meeting.

SH for agenda

6. OPCC update

The KIVA funding application had been successful. This will fund a three year programme costing £34k across selected schools in the county. A launch and publicity would be arranged once the contract had been signed.

Partners were asked to feed back any suggestions where problem solving groups might be needed to SH. Partners were also asked to feed back details of any previously successful OPCC Community or Regional funded projects to SH.

ALL

Gwalia/ASB Update

It was noted that issues remained around the lack of preventative work and IT access, and whether the data available was a true reflection of actual problems within communities. SH noted that the contract was due to expire in 2018 and it would be useful before then to capture evidence of what was missing from the current contract and the impact that the lack of preventative work is having on ASB figures across all agencies.

The impact of tourism and the rural nature of the County on the demand for services over the Summer period was also discussed. It was suggested that the Trunk Road Agency road

signs on the A40 could be utilised to promote a 'stay safe on holiday' message rather than just for displaying messages about ferry delays/issues. SH would look into this further and report back.

7. Safer Pembrokeshire update

SH provided updates as follows;

County Show

- Partners confirmed for this year include Hate Crime partners, Border Force, DDAS/Choices, OPCC, PCC Trading Standards and of course NPT Partners supplying literature include Gwalia, Hafan Cymru and The Survivors Trust. Due to staffing pressures CSP will not have a staffing presence at the show this year but will support the setting up of the stand the weekend previously to ensure partners have all they require.

CONTEST

- Regional CONTEST board was held in June this board includes as part of its overview a regional SOC Board. In the initial meeting the primary CONTEXT focus seems to have been lost within the SOC agenda.
- From the meeting it was clear that there needs to be a consistent message to the Public for all organisations/Partners to adopt post Terrorist & Extremist incident. This will be discussed in the September meeting.
- The Chair to seek guidance from the All Wales Contest Board (AWCB) in relation to Elected Members and PCC Membership on Regional and Local CONTEST and SOC Boards, together with the question of funding implications for Regional Board activities
- That a regional dashboard be developed reflective of each LA position, to include Local CONTEST Boards, Local Government, Channel, Schools, and Childcare data. This will enable us to produce a Regional version based on the Local positions, to accurately reflect the overall situation in our Region accordingly.

IOM

- New regional co-ordinator is in post – Gemma Jones
- IOM Cymru were successful in securing a MOD covenant Fund to design and deliver a whole system approach to supporting ex Armed Service Personnel who come into contact with the Criminal Justice System in Wales. The grant will fund the SToMP project for a two year period. SToMP's goal is to coordinate a consistent service for ex Armed Service Personnel (ASP) across Wales from police call out, through custody suites, court, probation, prison and resettlement into the community, which identifies veterans systematically and signposts them to specialist veteran support services, to meet their individual needs. SToMP is specifically designed to deploy combined public and voluntary sector resources to their best effect, integrating multi agency processes and service provision pathways and extending existing examples of good practice across Wales and beyond. SToMP was officially launched in December 2016. They are currently co-ordinating the various charities that are involved and creating a directory of services for offenders.
- Pathfinder - Still working well in Pembrokeshire. Evaluation of the project is ongoing. Funding due to finish but alternative funding is being sort, but no decision has been made on this yet.

Substance Misuse

- Funding approval letter has been received, but there are some issues around the requirement to have a signed MOU in place. The APB Chair has written to WG for clarification and we await a response.

VAWDASV

WG Funding

- Funding for 2017/18 has been approved, this was less than we had asked for and we are continuing discussions with colleagues to assess how this is managed.
- MOU – PCC legal team have taken a pivotal role in the development of the regional MOU with partners. The final draft has been circulated to partners for approval.

Training

- To date 2032 staff have completed the module (31 of these in Welsh) and a further 455 have APL from more advanced training undertaken on this issue
- There have been a number of concerns raised by members of staff who found this training extremely difficult to undertake (due to past experiences) and by managers concerned about the emotional safety of staff completing this training in their own time at home. Advice for managers has been compiled by the VAWDASV Working Group and the Safeguarding Training Sub-Group
- A training needs analysis has also been undertaken across the authority to ascertain the numbers of staff needing to undertake the more targeted levels of this training based upon the following criteria

Regionalisation

- The regional VAWDASV Board has met again, and it was agreed to progress with a regional needs assessment as a matter of urgency.

IJ also noted that Operation Lion would come into effect in Tenby from the weekend. Extra Officers would be available in the town and on trains going into the town with the aim of reducing ASB associated with the night time economy. Data would also be analysed to determine whether it would be necessary to put a further PSPO in place, possibly extended to other areas such as Haverfordwest.

8. Performance Management

SH highlighted ongoing issues with data returns and regional comparisons and partners agreed that it was more important to focus on outcomes than data collection. It was noted that trends would become apparent through the introduction of 'blue light' meetings. It was agreed to focus on more outcome focused data collection following the outcome of the WG CSP review which was currently ongoing.

9. Standing Items

Escalation of issues to PSB – n/a

Risk/Issues Log – SH had met with colleagues from Audit and would bring an updated risk log for the CSP to the next meeting.

Consultations – HDUHB consultations were currently ongoing regarding clinical and mental health services. LR would circulate PSB papers detailing information on both.

LR

10. Date and time of next meeting

The next meeting would be held on Friday 20th October 2017 at 10.00am in Room 0DM1, County Hall.

The meeting ended at 12.00pm.

No.	Action	Responsible Officer	Page Ref	By when
1	Updates on the following to be added to the agenda for the next meeting; <ul style="list-style-type: none"> • Universal Credit (AP) • Community Cohesion (MS) 	SH	2	Next meeting
2	Meeting to be arranged to discuss relevant notifications for Home Fire Safety Checks to be carried out. SH to make relevant introductions to staff	SH/DS/JT	2	Next meeting
3	Arrange for operational representatives to attend the next meeting for discussion of 'blue light' services following conclusion of main business	IJ/DS	2	Next meeting
4	Include above on agenda for next meeting	SH	2	Next meeting
5	Amendments to be made to Terms of Reference and final version circulated to partners	LR	2	Sept 2017
6	Re-confirm CSP members requirements regarding their preference for the receipt of correspondence and operation of future meetings in either English or Welsh	SH	3	Next meeting
7	Update on WISDOM Project to be provided at next meeting	SH to arrange/ agenda	3	Next meeting
8	Partners to feed back any suggestions where problem solving groups might be needed to SH	ALL	3	asap
9	Look into possibility of Trunk Road Agency road signs on the A40 being utilised to promote a 'stay safe on holiday' message	SH	3	asap
10	Updated risks log to be brought to next meeting	SH	5	Next meeting
11	Circulate PSB papers containing information on HDUHB Clinical Services and Mental Health Services Consultations	LR	5	asap