

Pembrokeshire Public Services Board
Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



MINUTES OF PEMBROKESHIRE PUBLIC SERVICES BOARD
TUESDAY 18th JULY 2017 at 10.00am
PEMBROKESHIRE ARCHIVES, HAVERFORDWEST

Present:

Tegryn Jones	Chief Executive, PCNPA (Chair)
Sue Leonard	Chief Officer, PAVS (Vice-Chair)
Bernadine Rees	Chair, Hywel Dda University Health Board
Ian Westley	Chief Executive, Pembrokeshire County Council
Alec Don	Chief Executive, Port of Milford Haven
Sarah Jennings	Director of Governance, Communication and Engagement, Hywel Dda University Health Board
Natalie Pearson	Head of Engagement, Welsh Government
Caroline James	Director of Finance and Community Services, Pembrokeshire College
Jessica Morgan	PLANED
Anna Bird	Head of Partnership Development, Hywel Dda UHB
Ian Scale	Consultant in Public Health, Public Health Wales
Dr Steven Jones (SPJ)	Director of Development, Pembrokeshire County Council
Dafydd Llywelyn	Police & Crime Commissioner, Dyfed Powys
Andrea Winterton	SW Operations Manager Pembrokeshire, Marine and Monitoring, Natural Resources Wales
Rob Quin	Assistant Chief Fire Officer, Mid & West Wales Fire & Rescue Service
Ian Scale	Consultant in Public Health, Public Health Wales
Dai Swan	Mid & West Wales Fire & Rescue Service
Supt. Ian John	Dyfed Powys Police (left 11.10am)
Jonathan Feild	Employer and Partnership Manager, DWP
Cllr. David Simpson	Leader, Pembrokeshire County Council
Rowland Rees-Evans	Chairs MAWW Fire Authority
 <i><u>In attendance</u></i>	
Claire George	Partnership and Scrutiny Support Co-ordinator, PCC
Amy Richmond	Engagement, Planning and Performance Manager, Mid & West Wales Fire and Rescue Service
Rhys Burton	Programme Manager, Co-op Group (part of meeting)
Kerry Donovan	Hywel Dda UHB (part of meeting)
Angie Darlington	West Wales Action for Mental Health (part of meeting)
 <i><u>Support/Secretariat</u></i>	
Nick Evans	Partnership & Scrutiny Support Manager, Pembrokeshire County Council
Lynne Richards	Partnership and Scrutiny Support Co-ordinator, Pembrokeshire County Council
 Apologies	
Sharron Lusher	Principal, Pembrokeshire College
Christine Harley	National Probation Service

The meeting commenced at 10.00am.

1. Welcome and Apologies

The Chair welcomed NP and DS to their first meeting. Introductions were made and apologies received from those listed above.

2. Minutes of last meeting

Pooled PSB Fund – NE noted that a way forward regarding a pooled fund would become clearer once Well-being Plan activity had been developed as to what a PSB fund might be used for. The subject would be revisited at a later date.

SPJ gave an overview of the Pride in Pembrokeshire awards for the benefit of NP and SL noted that some applications had been received. It was anticipated that once the first award had been given and an article published in the Western Telegraph the project would gain momentum. NP suggested putting all twelve monthly winners forward for entry into the annual St Davids award.

The minutes of the last meeting held on Tuesday 23rd May 2017 were agreed as an accurate record.

3. Action Log

Amended terms of reference and the link to the Future Trends report had been circulated in May/June. SJ and IJ would discuss planning a further frontline staff event, including where the best place might be to arrange a future event.

4. Well-being Objectives and Well-being Plan

NE gave an update on the Well-being planning process and asked that the PSB agree its Well-being Objectives and to shape the process of developing the Well-being Plan going forward.

NE reiterated the advice provided by the FG Commissioner's Office previously, and at an event attended by the team on 17th July, that in setting its priorities, PSBs were being asked to focus on a small number of areas where they can have a significant impact rather than reflect existing activity and that changing the way partners work together in view of the 5 ways of working was critical.

AB and BR had attended the morning session of the event on 17th July for PSB members. They had received the same message in terms of the importance of action as opposed to process, doing things differently and also that there should be a small number of objectives.

CG gave an overview of emerging themes from early engagement activity. NE noted that PSB members were being asked to agree the Well-being Objectives discussed at the last meeting and also to agree an approach to development of the Well-being Plan.

There was a lengthy discussion around the emerging themes with some concern that certain areas were not mentioned. NE reminded partners that additional engagement activity would take place once the Well-being Objectives had been signed off and that there was also further work to do to pull out a list of high-level priorities from the Well-being Assessment itself. Partners then discussed the Well-being Objectives, which were agreed subject to the following amendments;

- Removal of second paragraphs under 'Where we live' and 'Who we are'
- Removal of '...enhancement of core services...' under the 'Changing' principle of working

PSB members then went on to discuss the process for taking forward development of the Well-being Plan. CG noted that engagement activity would be undertaken over the summer period and it was hoped that the PSB could have a presence at these events to undertake engagement on Well-being Priorities. It was agreed that a workshop of PSB members should be arranged towards the end of the summer to test and interrogate the outcome of any engagement activity, but that in the meantime the PSB team with the assistance of Polly Sills-Jones would undertake further work on high level priorities prior to any engagement activity commencing as well as taking advice from her on a way forward and process for development of the Well-being Plan. Further information and a date for the workshop would be circulated to partners once these discussions had been held. TJ also asked that partners contact the PSB team if they were able to offer support to the secretariat in taking forward work on the Well-being Plan and associated engagement activity.

BR suggested that a meeting of Chairs and Vice-Chairs of the PSB from the region plus support officers should take place following development of Well-being Plans to align any priorities relevant across the area. This was agreed and would be revisited following publication of the Plan.

Regional
PSB
Managers
to discuss
and
arrange as
appropriate

5. Hywel Dda University Health Board: Transformation Programme

SJ gave an overview of the programme to transform Clinical Services and highlighted issues in the Hywel Dda area with regard to geography, recruitment and finance. She also gave a summary of the issues facing Mental Health Services and the requirement to make changes to the service to meet changing needs and to manage resources. Consultation was currently ongoing regarding possible changes to both services and SJ asked PSB partners to support Hywel Dda by not only completing the consultation questionnaires as individuals but also as organisations and to filter this request to their teams. She then outlined the process for the consultation going forward and noted that a stakeholder event for the Clinical Services consultation would take place on 5th September which would be used to develop models for consultation later in 2018.

Kerry Donovan and Angie Darlington then gave an overview of how the models for the Mental Health Services consultation had been developed and co-produced, including the governance structure and engagement methods used. They noted that the findings from the modelling work were being shared throughout Wales and internationally and that they had also looked at models in areas such as Finland and Trieste in Italy. This had led to the work done by the team being nominated for a NHS Wales Award.

6. Property Task and Finish Group

CG gave a brief update on progress with the Fishguard and Goodwick collaborative co-location project. She noted that there was currently unknown demand as to whether other partners wished to become involved. She asked that those interested in becoming involved identify their organisational need within the area and forward any relevant information to her by the beginning of September for inclusion in a scoping exercise.

7. Communities First Review update

Rhys Burton gave a brief overview of the report circulated to PSB members. He noted that verbal guidance to date from WG was that delivery bodies for the legacy fund would be Local Authorities. SL noted this funding as a potential resource for future PSB priorities. A query was raised regarding links between the PSB and the work being undertaken by the review group and it was noted that LR was a member of the review group. Further updates would be received as appropriate.

8. Notice of Motion - Critical Skills

NE explained that a Notice of Motion relating to critical skills had been referred to the PSB by the Council's Partnerships Overview and Scrutiny Committee for further discussion, and to explore if there was an opportunity for this to be taken forward as part of a broader collaborative approach. BR responded to the NoM put forward by Cllr. Paul Miller by thanking him for his support and noted that it may be useful to revisit the NoM once a model of service had been developed for clinical care and there was a clearer mandate on what the recruitment challenges might be once this model had been developed. IW stated that he was not opposed to the principle being proposed but that there were some issues around the practicalities involved with taking certain suggestions forward. He also agreed that the NoM was possibly something that the PSB should revisit in the future.

Partners then discussed the All Wales Public Service Graduate Programme and several PSB members noted that their organisation had expressed an interest in the programme. It was suggested that there might be scope to submit an expression of interest on behalf of the PSB for an individual to look at aligning the work of certain PSB member organisations. NE would contact WG to inform them of the discussion and that there was interest from the PSB in approaching this on a collaborative basis.

NE

9. Notice of Motion – Defibrillators

NE explained that a Notice of Motion relating to an awareness-raising and publicity campaign relating to defibrillators put forward by Cllr. David Bryan had recently been discussed by the Council's Cabinet who had subsequently recommended referral to the PSB for further consideration.

RQ noted that a programme undertaken in Seattle, Washington, had increased the chances of those surviving a heart attack outside a hospital environment to 65% whereas the figure in Wales was currently 3%. It was agreed that the PSB could take forward a programme to raise public awareness and RQ said that this could also possibly involve training. He agreed to look into this option further and would provide a report to the next PSB meeting on how this might be taken forward.

RQ

10. AOB

SL asked PSB partners to consider co-opting a Community Council member onto the PSB and SPJ also asked partners to consider whether there was sufficient private sector representation on the Board. It was agreed that membership of the PSB would continually be kept under review to ensure appropriate representation.

The meeting ended at 12.25pm.