

TERMS OF REFERENCE

NAME	SERVICES OVERVIEW AND SCRUTINY COMMITTEE
PURPOSE	The Services Overview and Scrutiny Committee will review and scrutinise the services delivered by the Council.
ROLE & FUNCTION	<p>To scrutinise the quality and performance of all services delivered by the Council, through the development of a risk-based approach utilising relevant management information such as:</p> <ul style="list-style-type: none"> • service improvement plans • financial information • performance measures • business risk • self-assessment • customer feedback / surveys • external inspection / regulatory reports
REMIT & SCOPE	<p>Council services, and divisions within, as below:</p> <ul style="list-style-type: none"> • Highways and Construction • Environment and Civil Contingencies • Housing • Planning • Property • Public Protection • Regeneration • Cultural Services • Adult Care • Children’s Services • Leisure Services
PROCEDURE	The Committee will conduct its proceedings in accordance with the Overview and Scrutiny Procedure Rules set out in Section 7 of the Council’s Constitution.
MEMBERSHIP	There will be 13 Members on the Committee.
FREQUENCY OF MEETINGS	The Services Overview and Scrutiny Committee will meet at least 5 times per municipal year.