

**Application for a minor variation to a premises licence or club premises certificate under the Licensing Act 2003**



**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the Guidance Notes at the end of the form, especially Note 1.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary.

Once completed please send your application to the relevant licensing authority. You may wish to keep a copy of the completed form for your records.

S7 EVENTS LIMITED

**(Insert name(s) of applicant)**

being the premises licence holder(s)/club holding a club premises certificate, apply to vary a premises licence under section 41A/club premises certificate under section 86A of the Licensing Act 2003 for the premises described in Part 1 below.

**Part 1 – Premises details**

Postal address of premises (or, if none, ordnance survey map reference, or description) PARKHOUSE EXHIBITION CENTRE PARKHOUSE BUILDING COUNTY SHOWGROUND WITHYBUSH INDUSTRIAL ESTATE	
Post town HAVERFORDWEST	Postcode SA62 4BW

**Telephone number at premises (if any)**

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**Premises licence number/club premises certificate number**

PEMBS/PREMS/N/0136

**Brief description of premises** (Please see Guidance Note 2)

THE PARKHOUSE BUILDING IS A DETACHED INDUSTRIAL UNIT SITUATED ON THE WITHYBUSH INDUSTRIAL ESTATE ON THE OUTSKIRTS OF HAVERFORDWEST.

THE BUILDING IS OF STANDARD STRUCTURE AND LAYOUT AND IS ISOLATED FROM RESIDENTIAL AREAS.

THE SUPPLY OF ALCHOL AT THE PREMISES WILL BE INSIDE ONLY AND FROM DESIGNATED BARS SET-UP IN EACH CORNER (X4) OF THE VENUE ALLOWING FOR EASE OF MOVEMENT OF PEOPLE AROUND THE VENUE

**Part 2 – Applicant Details**

I am/we are the premises licence holder/club premises certificate holder. (Please delete as appropriate)

Contact phone number in working hours (if any)

01437 616161

**Applicant Postal address IF DIFFERENT FROM PREMISES ADDRESS**

S7 EVENTS LIMITED

UNIT 1A

WITHYBUSH INDUSTRIAL ESTATE

Post town

HAVERFORDWEST

Postcode

SA64 4BN

Please provide email address if you would prefer us to contact you by email (optional)

chris@s7fitness.co.uk

**Part 3 – Proposed variation(s)**

Please tick

Do you want the proposed variation to have effect as soon as possible? ☒ Yes ☐ No

DDMMYYYY

If not, from what date do you want the variation to take effect?

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see Guidance Note 3) ☐ Yes ☒ No

**Please describe the proposed variation(s) in detail in the box below and explain why you consider that they could not have an adverse effect on the promotion of any of the licensing objectives (See Guidance Note 1). This should include whether new or increased levels of licensable activities will be taking place indoors or outdoors (indoors may include a tent):**

**Details of proposed variation(s)** (Please see Guidance Note 4)

We request the following time changes to the listed activities:

1. to Extend the hours for Indoor Sporting Events to run from 1700 to 0100 (currently 1700 to 0030);
2. to Extend the hours for Boxing or Wrestling entertainments to run from 1700 to 0100 (currently 1700 to 0030)
3. to Extend the hours for Recorded music from 1800 to 0100 (currently 1800 to 0000); and
4. to Extend the hours for the opening hours of the premises for Saturday to be 1600 to 0130 (currently 1600 to 0100).

There will be no adverse effect on the promotion of any of the licensing objectives, as the Company will continue to ensure compliance with all laws, regulations and guidance in respect of holding a premises license and all measures as documented in our existing premises license will continue to be applied for the additional hours requested above. This includes (but not limited to):

1. The premises and its layout remains unchanged.
2. All events remain ticketed.
3. SIA registered Doorpersons will continue to align with the new timings.
4. All risk assessments remain valid for the new timings.
5. As the location of the premises is within an industrial estate (i.e. not within a residential area), the risk of public nuisance continues to be somewhat minimised.
6. The events continues to be for persons over the age of 18.

**Details of proposed variation(s)** (Continued)

n/a

**Part 4 – Operating Schedule**

Please tick those parts of the Operating Schedule which would be subject to change if this application to vary were successful.

**Provision of regulated entertainment** (please read guidance note 5)

Please tick all that apply

- a. plays  
b. films

☐  
☐

- c. indoor sporting events ☒
- d. boxing or wrestling entertainment ☒
- e. live music ☐
- f. recorded music ☒
- g. performances of dance ☐
- h. anything of a similar description to that falling within (e), (f) or (g) ☐

**Provision of late night refreshment** ☐

**Supply of alcohol** ☐

(Note that this can only relate to reducing licensed hours, or moving them without any overall increase between 7am and 11pm)

Please tick to indicate you have enclosed the following:

I have enclosed the premises licence/club premises certificate ☒

I have enclosed the relevant part of the premises licence/  
club premises certificate ☐

I have included a copy of the plan  
(this is necessary if the proposed variation will affect the layout) ☐

If you have not ticked one of the previous three boxes, please explain why in the box below.

**Reasons why you have not enclosed the premises licence/club premises certificate or relevant parts.**

n/a

**Any further information to support your application. (See Guidance Note 6)**

n/a

#### CHECKLIST:

Please tick to indicate agreement

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- I have made or enclose payment of the fee. ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☐
- I have enclosed the plan, if appropriate, of the premises in scale [1mm to 100mm], unless otherwise agreed with the licensing authority. ☒
- I have enclosed the premises licence/club premises certificate or relevant part of it or provided an explanation. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

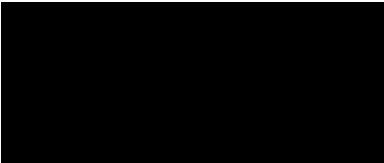
I understand that I must now advertise my application for a continuous period beginning on the first working day after the day on which the application was given to the relevant licensing authority and ending at the expiry of the ninth consecutive working day after that day.

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

#### **Part 5 – Signatures and Contact Details**

(See Guidance Note 7)

**Premises Licence:** Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (see Guidance Note 8). If signing on behalf of the applicant, please state your name and in what capacity you are authorised to sign:

Signature	
Date	23 May 2023
Capacity	Director (S7 Events Limited)

**Where the premises licence is jointly held, signature of 2<sup>nd</sup> applicant (the current premises licence holder) or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (See Guidance Note 9). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

**Where the premises are a club**

I (insert full name) make this application on behalf of the club and have authority to bind the club.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application. (See Guidance Note 10) S7 Events Limited Unit 1A Withybush Industrial Estate	
Post town <b>Haverfordwest</b>	Postcode <b>SA62 4BN</b>
Telephone number (if any) 01437 616161	If you would prefer us to correspond with you by email your email address (optional) chris@s7fitness.co.uk

### Notes for Guidance

1. General Note: The minor variations process can only be used for variations that could have no adverse impact on the promotion of any of the four licensing objectives. (These are: the prevention of crime and disorder; public safety; the prevention of public nuisance; and the protection of children from harm.)

It cannot be used to:

- extend the period for which the licence has effect;
- vary substantially the premises to which it relates;
- specify, in a premises licence, an individual as the designated premises supervisor;
- add the sale by retail or supply of alcohol as an activity authorised by a licence or certificate;
- authorise the sale by retail or supply of alcohol at any time between 11pm and 7am;
- authorise an increase in the amount of time on any day during which alcohol may be sold by retail or supplied;
- include the alternative licence condition referred to in section 41D(3) of the Licensing Act 2003 in a premises licence.

2. Description of premises: For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. This should include any activities in or associated with the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines etc.

3. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.

4. Give full details of all the proposed variation(s). Failure to provide sufficient information may lead to the refusal of your application. Details should include a description of the proposed variation(s) in terms as precise as possible. If you are not precise, the licensing authority may decide that the changes you propose would be potentially broader in scope than you intend and reject your application as not being a 'minor' variation. You should also include a statement about why you consider the variations proposed could not have an impact on the licensing objectives listed in section 4(2) of the Act. You should cover each of the objectives that could possibly apply to your proposal (or if more than one, to each proposal) and say why you think there could be no adverse impact on that objective. Your application will be assisted by including as much

information as you can about this. (**However, there is a box at the end of the form for ‘further information’, and this should be used for any relevant background information not directly related to the variation.**) Relevant information includes:

a) **Variations to licensable activities/licensing hours** (all timings should be given in 24 hour clock e.g. 16.00. Only give details for the days of the week when you intend the premises to be used for the activity), such as:

- Whether new or increased levels of licensable activities will be taking place indoors or outdoors (indoors may include a tent);
- Relevant further details, for example whether music will be amplified or unamplified;
- Standard days and timing when the activity will take place, including start and finish times;
- Any seasonal variations in timings, e.g. additional days during the summer; and
- Non-standard timings, e.g. where you wish the activity to go on longer on a particular day such as Christmas Eve.

b) **Variations to premises/club layout:** If you are applying for a variation to the layout of your premises, you must include a revised plan. You should be aware that your application is likely to be refused if the proposed variation could:

- increase capacity for drinking on the premises;
- affect access between the public part of the premises and the rest of the premises or the street or public way, e.g. block emergency exits or routes to emergency exits; or
- impede the effective operation of a noise reduction measure.

c) **Revisions, removals and additions of conditions:** The minor variation process may be used to remove conditions which are out of date or invalid and to revise conditions which are unclear (as long as the intention and effect remains the same). It can also be used to add a new condition volunteered by the applicant or mutually agreed between the applicant and a responsible authority, such as the police or the environmental health authority (subject to impact on the licensing objectives).

d) **Variations to opening hours:** details of any changes to hours when the premises or club is open to the public.

5. In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for ‘not-for-profit’ film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.



- a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
- a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
- any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

6. Further information: You should use this box to provide any additional evidence to support your claim that the proposed variation is 'minor' and could not have an adverse impact on the promotion of the licensing objectives

7. Signatures: The application form must be signed.

8. Authorised agent: An applicant's agent (e.g. solicitor) may sign the form on their behalf and, in so doing, will be confirming that they have actual authority to do so.

9. 2nd Applicant: Where there is more than one applicant, both applicants or their respective agents must sign the application form.

10. This is the address which we shall use to correspond with you about this application. This might not be the same as the address of the premises or applicant, but these addresses must also be provided.

# Licensing Act 2003

## Premises Licence

### Part B: Summary



Premises licence number

PEMBS/PREMS/N/1036

#### Part 1 – Premises details

Premises name, address & telephone number

Parkhouse Exhibition Centre, Parkhouse Building, County Showground, Withybush Industrial Estate, Haverfordwest, SA62 4BW

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Indoor Sporting Events: Indoors only  
Boxing or Wrestling entertainments: Indoors only  
Recorded Music: Indoors only  
Supply of Alcohol: On the Premises

The times the licence authorises the carrying out of licensable activities

Indoor Sporting Events

Saturday 1700 to 0030

Boxing or Wrestling entertainments

Saturday 1700 to 0030

Seasonal variations:

The initial aim is to hold two White Collar Boxing events per annum, but extending this to other similar events over time, including charitable and fundraising events.

Non standard timings:

Recorded Music

Saturday 1800 to 0000

Supply of Alcohol

Saturday 1800 to 0000

Seasonal variations:

The intension is to run two 'White Collar Boxing' events per annum during the Spring (April/ May) and Autumn (October/ November). The events would take place on a Saturday night.

Full details of the Events are set out in Section D above.

The opening hours of the premises

Saturday 1600 to 0100

Seasonal variations:

The intension is to run two 'White Collar Boxing' events per annum during the Spring (April/ May) and Autumn (October/ November). The events would take place on a Saturday night.

Full details of the Events are set out in Section D above.



**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

On the Premises

**Holder of Premises Licence**

S7 Events Limited, Unit 1a Witybush Industrial Estate Haverfordwest Pembrokeshire SA62 4BN  
[chris@s7fitness.co.uk](mailto:chris@s7fitness.co.uk) 01437 616161

**Registered number of Holder of Premises Licence**

N/A

**Designated Premises Supervisor**

Christopher O'Sullivan, 2 Heol Y Felin, Goodwick, Pembrokeshire SA64 0AR

**State whether access to the premises by children is restricted or prohibited**

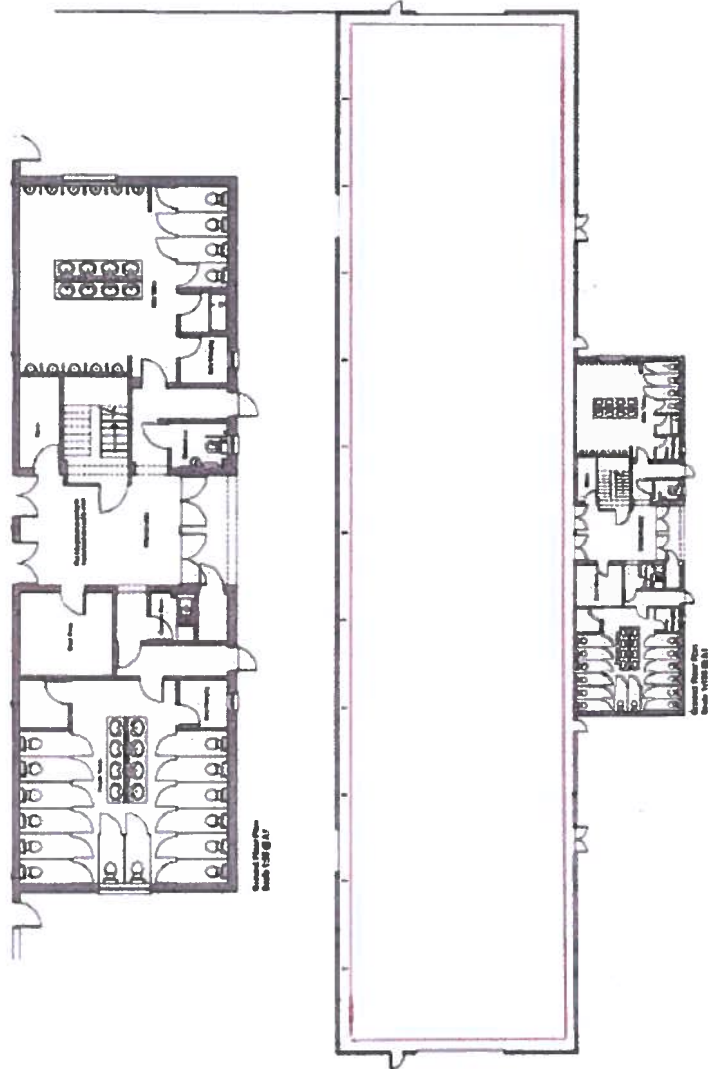
Generally, the White Collar Boxing events will be for persons over the age of 18, however some events may be held (i.e. charity/ fundraising events) where persons under the age of 18 would be present. There are a number of measures that will be adopted to manage this:

1. A risk assessment will be undertaken for each individual event and depending on the event the appropriate guidance would be advertised at the point of the ticket sales e.g. anyone under the age of 18 would need to be accompanied by a responsible adult, parent or carer.
2. Any age restrictions for events will be advertised on event advertising and social media.
3. No staff shall be employed will under the age of 18 for the sale of alcohol.
4. A proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram. If there is any doubt staff will ask for two forms of ID.
5. Anyone found to be in attendance of an age restricted event shall be asked to leave the premises by the SIA registered Doorpersons.

Signed *M. Mathias*  
**Director of Community Services**

Licence Start Date: 09/11/2022  
Licence Issue Date: 09/11/2022

# PARKHOUSE EXHIBITION CENTRE



<p><b>PROJECT INFORMATION</b></p> <p>Project Name: Parkhouse Exhibition Centre</p> <p>Client: [Name]</p> <p>Architect: [Name]</p> <p>Scale: 1:100 @ A1</p>		<p>Sheet No. 1/1</p> <p>Total Sheets: 1</p>
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Annex 4 – Plans

