

Pembrokeshire Public Services Board
Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



MINUTES OF PEMBROKESHIRE PUBLIC SERVICES BOARD
Monday 22nd June 2020 at 11.00am (Skype meeting)

Present:

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| Tegryn Jones | Chief Executive, PCNPA (Chair) |
| Sue Leonard | Chief Officer, PAVS (Vice-Chair) |
| Ian Westley | Chief Executive, Pembrokeshire County Council |
| Jonathan Feild | Employer and Partnership Manager, DWP |
| Andrea Winterton | SW Operations Manager Pembrokeshire, Marine and Monitoring, Natural Resources Wales |
| Ann Owen | Welsh Government |
| Anna Bird | Head of Strategic Partnership Development, Hywel Dda UHB |
| Dr Steven Jones (SPJ) | Director of Community Services, PCC |
| Jonathan Griffiths | Director of Social Services & Housing |
| Iwan Thomas | Chief Executive Officer, PLANED |
| Dr Barry Walters | Principal, Pembrokeshire College |
| Elwyn Williams | Vice-Chair MAWW Fire Authority |
| Supt. Ross Evans | Dyfed Powys Police |
| Cris Tomos | Cabinet Member for Environment and Welsh Language |
| Kevin Jones | Assistant Chief Fire Officer, M&WW Fire & Rescue Service |
| Diane Lockley | Chair Local One Voice Wales Area Committee |
| Alison Perry | Director of Commissioning, Office of the Police and Crime Commissioner |
| Martyn Palfreman | Head of Regional Collaboration, WWCP |
| Anna Malloy | Port of Milford Haven |
| Sue Denman | Solva Care (part of meeting) |

Support/Secretariat

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| Nick Evans | Corporate Policy and Partnerships Manager, PCC |
| Lynne Richards | Corporate Partnerships Officer, PCC |
| Kris Kingsley | Evaluation and Projects Coordinator, M&WW Fire & Rescue Service |

Apologies

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| Ros Jervis | Director of Public Health, HDUHB |
| Elaine Lorton | County Director, Pembrokeshire, Hywel Dda UHB |
| Maria Battle | Chair, Hywel Dda UHB |

The meeting commenced at 11.00am.

1. Welcome and Apologies

Introductions were made and apologies received from those listed above.

2. Minutes of last meeting

The minutes of the last meeting held on 27th April 2020 were confirmed as an accurate record.

WG Letter noting withdrawal of funding for PSBs - With regard to the action from the last meeting to contact Carmarthenshire and Ceredigion PSBs to suggest a joint response, NE noted that Ceredigion had declined to be part of a joint response and he had not had been contacted by Carmarthenshire. AB noted that she had been at the most recent Carmarthenshire PSB meeting and that they had decided to send a separate response. It was agreed that Pembrokeshire's response would be incorporated into the response to the WG letter to be discussed under the next item.

3. Recovery Planning

Letter from Julie James on the role of PSBs in the recovery phase

Partners discussed the letter from Welsh Government around the role of Public Service Boards in the recovery phase of the Covid-19 pandemic.

IW noted that it was important to avoid duplication with any regional response, but that a regional response should not preclude progressing Pembrokeshire initiatives on a local footprint. IT agreed that the local community voice would be key to future recovery and resilience. PSBs should be at the forefront of this alongside other key county partners, to avoid duplication and make sure the response is local, applicable, and relevant to our collective needs. Partners agreed that there would be local issues that PSBs should lead on in the longer term.

Discussion around lessons learnt from the crisis and how we can use these to shape recovery

TJ invited partners to consider what the PSB's role should be in the recovery process and where attention should be focused.

IT suggested that there should be regional consistency for certain elements, but local variation driven by communities, which the PSB should lead and would be an appropriate and supported forum to drive delivery and resilience at a county level. JG noted that he was the lead on community recovery activity for PCC. He said that it would be very challenging for members of the PSB to approach a community recovery process that did not dovetail with ongoing work.

AW noted that there seemed to be some key opportunities that have emerged from the situation, specifically around working arrangements and travel; community and volunteers; climate and nature benefits; and making the most of nature for well-being. She agreed that we should not duplicate work being managed elsewhere, but that the PSB could complement this work if we know what is happening within organisations and regionally. Some analysis of recovery plans and priorities would be beneficial to determine any gaps and where we can work together.

KJ said that the economy – jobs and businesses - and also the environment, which had benefitted from reductions in traffic and pollution but will probably be severely impacted as tourism picks up, are short to medium challenges that the PSB could focus on.

AB said that the Health Board would be discussing an operational plan this week focusing not on recovery as such, but on resetting and reflecting on our learning from the pandemic response. Community support has been vital, with the Health Board receiving 650 volunteer enquiries and there was significant interest from people on furlough many of whom applied to volunteer for multiple organisations and groups. 123 volunteers commenced volunteering for the Health Board, although it is acknowledged that the number of active volunteers may reduce as the economy and workplaces start to re-open. She agreed with comments that active citizenship is likely to be a positive legacy of the past few months.

IT suggested that a commitment to collaborate on existing funding within the county would prove more attractive to draw down additional external funding into the county, which could then be utilised to support communities and the delivery of sustainable innovation and support.

Partners briefly discussed re-shaping the current Wellbeing Plan around recovery. It was agreed that this should be taken forward as a two-step process as follows;

- 1 PSB work should complement organisational recovery plans using a 'map and gap' process once all organisation plans are available
- 2 The current Wellbeing Plan should be revised in view of what would be needed over the next 12-18 months

NE/LR and project leads would discuss point 2 in the first instance and report back at the next PSB meeting in September.

NE/LR

Development of community support groups based on the Solva Care experience

SD gave a brief overview of the Solva Care project, its role and resources and current work with PLANED and PAVS looking to duplicate the project in other areas.

Looking to the future the plan was that communities would take responsibility for themselves and promote autonomy. There was currently no incentive in the system to support this and it was difficult to get projects such as Solva Care in motion and the challenge with future projects would be to maintain momentum. SD noted that the Solva Care project cost in the region of £30 – 35k a year to run, part of which went towards funding a part time co-ordinator which was important to ensure the smooth running of the project. She noted the difficulties around obtaining grant funding which was often single issue focused and said that a broader grant funding approach was needed to build resilience. SD said she also believed that a small community approach worked better as communities were familiar with their own residents.

SD then gave a brief update on the work to expand the project into other areas. Lottery funding had been awarded alongside Public Health Wales funding and work was ongoing to scope out the expansion alongside PLANED and PAVS. A meeting had been arranged for 30th June to which community groups had been invited and would be asked to share their experiences of responding to the Covid pandemic and what they would need to continue their work.

IT gave an overview of a meeting held on 18th June and outlined the key messages as follows;

- The importance of building on the trust seen during the pandemic

- Community voice and the possibility of setting up a Pembrokeshire citizens panel
- Local support for procurement
- Support for keeping new volunteers and groups
- The possibility of 'shared power' between public bodies and communities

SL noted again the scale of the response from communities in Pembrokeshire and the success of the Pembrokeshire Community Hub. Sustainability was briefly discussed in terms of funding, with SPJ noting that the PCC Enhancing Pembrokeshire grant scheme and National Park sustainable development fund might provide some support for sustaining community work. AB also noted that NHS Charities Together would be providing Health Boards with funding to support Health and Social work in communities. She would forward further information when available. SL noted that there were multiple funding opportunities but that a baseline investment from core funding was needed. SL also informed partners that a Community Coordination group had been set up which she and Chris Harrison would be involved in and that they were currently looking at membership of this group. Some PSB partners would likely be involved and this could link to how the PSB would be involved in recovery going forward.

4. PSB Annual Report 2019/20

NE outlined the requirement for the PSB to produce an annual report on their activity. He noted that correspondence had been received from Welsh Government around their expectations for annual reports in view of current circumstances and recognising that resources were focused on the Covid crisis at this time. There had been no clear guidance but there was recognition that that PSBs might not be in a position to submit detailed annual reports at the current time due to partners' capacity.

NE proposed that a summary report be submitted for 2019/20. He and LR would work with project leads to produce a brief summary report and would circulate this by email for agreement. Partners agreed that this was a sensible way forward and that the annual report would be agreed by email.

NE/LR

5. AOB

JF noted that he would soon be leaving his current post for a six month secondment starting on 6th July. Alyson Phillips would take over his role as the DWP PSB representative.

The meeting ended at 12.25pm.