



Awarding Grants (Welsh Language) Policy – Summer 2016

This item is also available in Welsh/ Mae'r eitem hon ar gael yn Gymraeg hefyd

The Welsh Language Standard Regulations

Pembrokeshire County Council is required to meet standards outlined in the compliance notice served on it on 30/9/15, under the Welsh Language Standards Regulation 2015. A copy of the compliance notice can be found on the Welsh Language Standards page on our website

www.pembrokeshire.gov.uk/wls

The purpose of the standards is to:

- improve the services Welsh-speakers can expect to receive from organisations in Welsh
- increase the use people make of Welsh-language services

Scope of the policy

This policy applies only to grants Pembrokeshire County Council awards directly from its own funds to organisations. Excluded from the policy are:

- Grants awarded to individuals (*e.g. school uniform grants, disabled facility grants, small works grants etc*)
- Grants awarded by charitable trusts which are managed by the authority and which are regulated by the Charity Commission (*e.g. Welsh Church Act Trust Fund, Narberth Educational Charity etc*)
- Grants administered on behalf of other bodies (*e.g. European Union, Welsh Government, Sports Council for Wales, Big Lottery etc*)
- Monies provided to organisations where there is a service level agreement or contract in place (*this is subject to separate guidance*)

Purpose of the policy

The purpose of this policy is to ensure that:

- we give consideration to any effect on the Welsh language when we award grants
- appropriate use is made of the language within any activity we grant fund

Principles underlying the policy

The principles underlying the policy are that the Welsh language is:

- treated no less favourably than the English language within any activity we grant fund
- promoted and facilitated through in the context of any activity we grant fund

Applications for grant

Applications for grant to be paid directly from the authority's own funds, and to which this policy applies, must be submitted on:

- Enhancing Pembrokeshire Grant application form (*Council Tax 2nd Home Premium*)
- Support for the Arts application form (*arts activities and projects*)

OR

- Application for Financial Assistance form

As part of the application process, applicants will be asked to:

“Please explain what use will be made of the Welsh language within the proposed activity (think in particular about how you will demonstrate that you are treating the Welsh language no less favourably than the English, and about any opportunities the proposed activity will provide for people to use the Welsh language).”

Assessing applications for grant

When assessing applications for grant to be paid directly from our own funds, and to which this policy applies, we will consider to what extent the proposed activity will provide opportunity for people to use the Welsh language, and to what extent it has been demonstrated that the Welsh language will be treated no less favourably than the English. We will consider the overall impact of the awarding of the grant on the Welsh language (positive or negative). Where necessary we may request additional information from the applicant on use of the Welsh language.

Conditions of grant

When awarding a grant to be paid directly from our own funds, and to which this policy applies, we will impose conditions of grant in relation to the Welsh language as follows:

- That the applicant uphold the actions (in relation to treating the Welsh language no less favourably than the English language, and in providing opportunities for people to use the Welsh language) outlined in the grant application

OR

- That the applicant be required to uphold additional specified actions in relation to the Welsh language, in order that we can be assured that the awarding of the grant will maximise potential positive impacts for the Welsh language through the delivery of the grant funded activity

Notification of outcome of application

We will notify applicants of the outcome of their application in writing. Written offers may outline a number of conditions of grant, which applicants will be expected to adhere to.

Monitoring of grant

If successful applicants will also be required to produce a report, at the end of the agreed funding period, demonstrating that the proposed actions outlined in the application and/or required within the conditions of grant have been undertaken (including in relation to the Welsh language).

Applicants should also be mindful that grants may be audited. They must allow, without charge, for a Council officers to visit their premises to inspect any activities or records relating to the use of grant funding. Records should be maintained for a period of 6 years, plus the current year.