

Pembrokeshire Public Services Board
Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



MINUTES OF PEMBROKESHIRE PUBLIC SERVICES BOARD
Tuesday 21st September 2021 at 10.00am (Microsoft Teams meeting)

Present:

Tegryn Jones	Chief Executive, PCNPA (Chair)
Sue Leonard	Chief Officer, PAVS (Vice-Chair)
Will Bramble	Chief Executive, PCC
Dr Steven Jones (SPJ)	Director of Community Services, PCC
Anna Bird	Head of Strategic Partnership Development, Hywel Dda UHB (left 11.50am)
Cllr. Cris Tomos	Pembrokeshire County Council
Darren Thomas	Head of Infrastructure, PCC
Iwan Thomas	Chief Executive Officer, PLANED
Dr Barry Walters	Principal, Pembrokeshire College
Supt. Anthony Evans	Dyfed Powys Police
Alyson Phillips	Pembrokeshire Partnership Manager, DWP
Kevin Jones	Assistant Chief Fire Officer, M&WW FRS
Andrea Winterton	Marine Service Manager, Operations, NRW
Martyn Palfreman	Head of Regional Collaboration, WWCP
Elaine Lorton	County Director, Pembrokeshire, Hywel Dda UHB
Cllr. Elwyn Williams	Vice-Chair MAWW Fire Authority
Christine Harley	Head of Dyfed Powys Local Delivery Unit, HMPPS
Anna Malloy	Port of Milford Haven
Claire Germain	Deputy Director for Local Government Transformation and Partnerships, Welsh Government
Abi Marriot	PLANED
Ant Rogers	Biodiversity Implementation Officer, PCC (left 11.35am)

Support/Secretariat

Nick Evans	Corporate Policy and Partnerships Manager, PCC
Lynne Richards	Corporate Partnerships Officer, PCC
Carys Huntly	Regional Well-being Assessment Co-ordinator
Ieuan Rees	Graduate Trainee, PCC

Apologies

Jonathan Griffiths	Director of Social Care & Housing, PCC
Ros Jervis	Director of Public Health, HDUHB
Jemma Rees	Corporate Partnerships Support Officer, PCC
Philip Kloer	Executive Medical Director, Hywel Dda UHB
Alison Perry	Director of Commissioning, Dyfed Powys OPCC
Maria Battle	Chair, Hywel Dda UHB

The meeting commenced at 10.05am

1. Welcome and Apologies

TJ welcomed Will Bramble, new Chief Executive of Pembrokeshire County Council and Claire Germain, the new Welsh Government representative, to their first PSB meeting.

Apologies were received from those listed above.

2. Minutes of last meeting/Action Log

The minutes of the last meeting held on 22nd June 2021 were confirmed as an accurate record.

Action Log

SPJ provided an update in relation to poverty and applying to pilot universal basic income that he had raised at the last meeting.

He noted that a Notice of Motion around child poverty would be discussed by PCC's Cabinet on 4th October and that the draft paper mentioned setting up a number of structures to address wider issues, including working with PSB partners as well as a range of other organisations including the CAB. Bearing in mind the findings of a report last year that ranked Pembrokeshire as the worst place in the UK for child poverty, SPJ suggested that he provide an update on discussions from the Cabinet meeting at the next PSB meeting on 23rd November with a view to considering how the PSB could work together on the issue. CG offered to follow up on the progress of UBI bids.

LR for
agenda

CG

All other actions had been completed or would be covered as part of the agenda.

3. COP26 – SW Wales Regional Event update

DT outlined the background to COP26 and Pembrokeshire's involvement in hosting a regional event for the SW Wales region (Pembrokeshire, Carmarthenshire, NPT and Swansea) on Monday 8th November 2021 focusing on adaptation and resilience.

He noted that he was currently awaiting feedback from WG and that the event was still very much a work in progress. However, it would be a good opportunity to highlight Pembrokeshire's role in adaptation and resilience at a major regional conference, taking into account recent BBC reports on work due to take place at Newgale and the work of the Port Authority in developing hydrogen fuel. DT said that WG would be appointing an event organiser but his aim was to get as many PSB partners involved as possible, as there would be an opportunity to demonstrate that climate change is a cross-cutting issue where everyone has a role to play in working towards a solution.

DT would provide the slides used as part of his update for circulation and provide further updates and information on the event as appropriate.

DT

4. Well-being Assessment

NE provided an overview of the report circulated to partners and an update on the progress of undertaking the assessment.

To date there had been 382 survey responses in Carmarthenshire, 263 in Ceredigion and 189 in Pembrokeshire, therefore he asked partners to continue to promote the survey to their stakeholders and especially to internal staff members. The PSB Engagement Group continued to work together on planning engagement sessions, including amending the engagement materials to support the involvement of specific groups, and a mapping document had been put together providing detail on which organisations were planning to hold engagement events. Partners were asked to take a look at this document to identify whether there were any gaps or specific groups that were not listed that should be targeted as part of the engagement process.

NE then provided an update on the work of the regional data group and on Gorwel, the digital information system developed by WriteMedia on behalf of the region. He noted that some elements of the system were now live with others still in the testing phase, therefore the Well-being Assessment would be drafted without using the new system but it would feature as part of ongoing work. A three-County event would be arranged as soon as the system was live to demonstrate the system to PSB members.

CH noted that she had undertaken a mapping exercise for each county to look at matching respondents to protected characteristic demographics and noted that within Pembrokeshire there were low responses so far for race; religion; men (75% of respondents to date have been female); and young people. LR noted that a number of events with young people were due to take place over the coming weeks which would hopefully improve the availability of data in this area.

MP referenced the regional work undertaken to align the Well-being Assessment with the Population Assessment being undertaken by the Regional Partnership Board and thanked colleagues for their help in joining up these two pieces of work.

SPJ asked whether data below county level would be used as part of the assessment. CH explained that she would be drafting a series of regional headlines where there were clear commonalities between counties, but that this would then be expanded down to locality areas within counties where data was available. NE noted that MSOAs would be used for this assessment and that the most appropriate data available would be used.

SL asked about the possibility of extending the survey closing date, however, NE noted that this may be difficult as Carmarthenshire were hosting the survey on behalf of the region. However, he agreed to raise it with regional colleagues at the next scheduled meeting on 30th September. SL also raised the question of extending the engagement period over a longer period of time, however, a deadline of March 2022 had been set to produce the final document due to Local Government Elections which were due to take place in May 2022 and resulting issues around purdah. NE also noted that WG had produced a draft version of the Future Trends report for PSBs to use in writing their assessments. The final version of the report was not due to be published until December 2021 however and therefore PSBs had been asked not to share the draft document.

5. Action Plan progress updates

Build links with relevant groups to support delivery of the Communities themed workstreams

SL said that Pembrokeshire was gaining a reputation throughout Wales for work with communities around health, social care well-being and preventions. Together for Change, the group involving PAVS, Planed and Solva Care were continuing to develop

their work around resourceful communities and were looking at different ways of undertaking research in communities based around action based experiential learning. SL offered to provide a more detailed update on the work at the next meeting.

Build stronger links with town and community councils – Findings of the Pembrokeshire Community Covid Response Survey

IT and AM provided a brief overview of the findings of the Planned Pembrokeshire Community Covid Response Survey, including an overview of the process and locations that had been targeted for engagement. IT said that they had experienced similar challenges regarding engagement with the survey as with the Well-being Assessment survey, with 300 respondents over 6 weeks.

Pembrokeshire Sustainable Natural Capital Forum

There was no additional update in addition to the written update circulated.

Develop a shared approach to staff well-being across PSB partner organisations

BW gave an overview of the workshop event held in June, which had been arranged so that PSB organisations could come together to share lessons learnt and best practice around how they are supporting the well-being of staff who are working from home, are furloughed or who at risk of redundancy. Also discussed were thoughts around how new staff could be supported going forward, including virtual employment support.

BW noted that what had emerged from the workshop was the need to look at future working practices and to ensure that there was a focus on putting well-being at the heart of future models of working. AP added that discussions in the workshop had illustrated how organisations had been able to support staff in different ways during a very challenging and difficult time. A report had been produced following the workshop and this had been circulated as part of the agenda pack. Now that the workshop had taken place this project was now complete.

PSB Climate Change Group

AW gave a brief overview of the meeting that had been held prior to the PSB meeting.

Terms of Reference had been agreed with some minor amendments and AW had been appointed as Chair with DT as vice-Chair. It had been agreed as part of the Terms of Reference that meetings would precede PSB meetings in the future and that decisions would be made at meetings and not passed to the full PSB, therefore it was important that all statutory partners were represented at senior level.

The outcome of the Community Regeneration Fund bid was still not known but partners had agreed to work to a Plan B if no decision was forthcoming by the end of the month. It had been recognised that the group would have to move forward without this decision in order for progress to be made.

New project – Work with colleagues from the Pembrokeshire Nature Partnership to co-ordinate a PSB response to the nature emergency

AR introduced his request for PSB support by adding some additional context to that circulated in his report, in particular around continued failed efforts to halt the decline in

biodiversity and how the environmental risks of habitat loss could have an impact on the economy. He also gave examples of two projects he had been involved in with PSB partners, the first involving planning 1300 trees a year on PCC land in partnership with Hywel Dda UHB to represent babies born in Pembrokeshire each year and the second involving use of the Fire Service's new rescue ladder to attach swift nesting boxes to Withybush Hospital.

Rather than set up a new group to lead on the Pembrokeshire response to the nature emergency, AR proposed that the Pembrokeshire PSB mandate the existing delivery mechanism of the Pembrokeshire Nature Partnership to lead on a response. He explained that the main means of co-ordinating action locally is the Nature Recovery Action Plan for Pembrokeshire. Part 1 sets the strategic context and outlines action themes aligned to Welsh Government policy, whereas Part 2 will consist of a set of themed action plans, one of which will be for public bodies, and it was this where PSB support was required. Many PSB partners were already represented on the Partnership but AR asked for named representatives from each organisation. PSB members were in agreement with this as a way forward and agreed to provide named contacts as requested.

ALL

AP gave a brief update on the transport meeting she had attended with colleagues from PCC, where issues around transport in relation to employment had been discussed. Messages had been distributed through various networks to employers experiencing difficulties in recruiting and retaining staff offering a number of possible solutions. An event was in the process of being planned for employers in the county for the end of October to bring together information about employability schemes and other relevant information to be supported by Business Wales and other business support groups. AP said that she would also be liaising with Visit Wales around recruitment issues in the hospitality industry. The event would be an opportunity for local businesses to discuss challenges likely to arise in 2022 and to access support to meet these challenges, including areas where they could work to meet these challenges themselves.

AP said that Bluestone had recently run a recruitment campaign through Job Centres and had been successful in recruiting 20 to 30 young people in roles. With regard to the Kickstart Scheme, she was aware that conversations had been taking place but there was no definitive decision on the scheme operating post-December 2021 at present. AP also updated partners on the young person's guarantee scheme and Careers Wales' Gateway role. She offered to provide an update on the October event and employer engagement at the next PSB meeting.

AP

6. Draft PSB Annual Report 2020-21

LR explained that there was a requirement to produce reports annually on the activity of PSBs over the preceding 12 months. Within the draft report circulated an attempt had been made to capture some of the ways that PSB partners worked together during the pandemic and to note activity around the revised action plans, some of which linked into earlier discussions from the climate change meeting. A section about the review of the Pride in Pembrokeshire award had also been included and LR noted that it now had been officially relaunched with revised criteria linking it more closely to the current WB Plan with an email containing a link to the press release having been circulated yesterday. She suggested that if people were happy with the content the document could be finalised and submitted to WG and the Future Generations Commissioner's office.

SL asked whether comments could be made before final submission. LR said that reports were due by mid-October at the latest so asked for any comments on the report by the end of Monday 27th September.

ALL

7. AOB

SL noted that the Leader funding programme was due to come to an end soon and that there was still considerable uncertainty around the role of the local action group and where Pembrokeshire would feature in the suite of European funding replacements.

TJ suggested that the draft Well-being Assessment should form the main part of the next meeting and asked that the document be sent out as early as possible for comments prior to the meeting.

**LR for
agenda**

The meeting ended at 11.55pm.