Non-Statutory pre-application advice enquiry

Please complete this form with as much information as possible.

If you require any further information regarding the statutory pre-application service or how to complete this form, please contact your local planning authority.

### Applicant Name, Address and Contact

- **Name:** 
- **Address:**
  - 
  - 
- **Postcode:**
- **Telephone number:**
- **Mobile number:**
- **E-mail address:**

### Agent Name, Address and Contact

- **Name:**
- **Address:**
  - 
  - 
- **Postcode:**
- **Telephone number:**
- **Mobile number:**
- **E-mail address:**

### Description of the Proposal


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- **Total number of new units:** (if applicable)
- **Increase in floorspace (m²):**
**Site Address (if different to applicant address)**

Address: 

Postcode: 

**Location Plan**

Please check the box below to confirm you have submitted a plan which identifies the land to which this application relates, drawn to an identified scale and showing the direction of North.

*I have attached a location plan that meets the requirements outlined above:*

**Additional Information**

To help ensure your local planning authority can provide the best possible response to your pre-application enquiry, you are encouraged to submit as much additional information as possible to accompany this form. Please list any additional information you are submitting below *(continue on a separate sheet if necessary)*:

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**Fee:**

I confirm that the correct fee has been included with this enquiry form: ☐

**Signed (applicant):**

or

**Signed (agent):**

**Date (DD/MM/YYYY):**