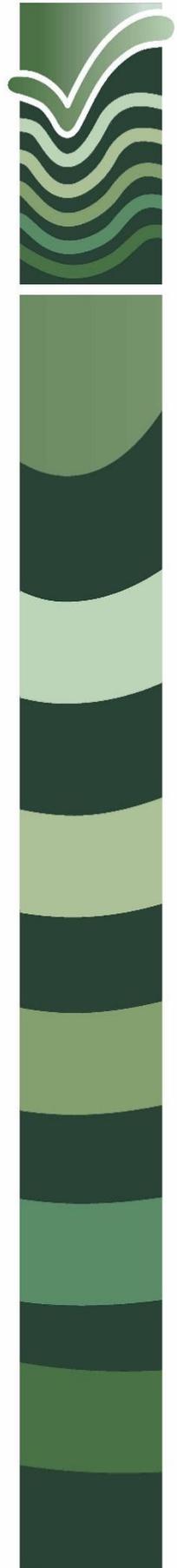




**PEMBROKESHIRE COUNTY COUNCIL
CHILDREN & SCHOOLS**

**WELSH IN EDUCATION STRATEGIC
PLAN
(WESP)
2017 – 2020**



WELSH IN EDUCATION STRATEGIC PLAN

2017-2020

Vision:

This Authority has a clear vision for developing and expanding Welsh-medium education:

Ensure that all pupils are able to access Welsh-medium education of the highest standard across the Authority.

This vision is based on these key principles:

- To recognise every child's right to learn Welsh
- To promote the highest standards possible
- The need to treat both Welsh and English equally
- To promote the benefits of bilingualism

The Authority's Welsh in Education Strategic Plan reflects the Welsh Government's policy context and priorities, as identified in documents such as 'Rewriting the Future', 'Successful Futures', 'Future Generations'. This plan's success will depend on the way in which the Authority has:-

- Ensured equality and inclusion so that everyone has the right to access Welsh-medium education
- Ensured that our learners have the necessary skills to use in the workplace and socially
- Ensured the use of digital competence to promote and enrich the Welsh language
- Ensured that Welsh-medium schools support other schools to develop on the linguistic continuum

The plan also emphasises a commitment to collaborate on a regional and national level. The Authority will collaborate with other services, with voluntary providers and all other relevant cohorts to form an infrastructure that will consolidate the development of learning Welsh at home, at school and in the community in general. By improving the process of planning provision in the pre-statutory and statutory educational phases, the Authority ensures that it responds positively to the demand for Welsh-medium education.

The following aims and objectives will enable the Authority to realise the above vision:

By 2020 -

1. A Welsh-medium 3-16 school will be established in Haverfordwest

- Establish a Language Centre in the Haverfordwest area, protecting the current provision in the north of the county to ensure that it is possible to

transfer to English-medium education to Welsh-medium education at any time during the educational journey.

- Ensure first-class human resources for the success of the 3-16 school.
- Consider the expansion of Post 16 Welsh medium provision
- Promote and market Welsh-medium and bilingual education in partnership with ERW and the Welsh Government.

2. Standards in Welsh first language and second language will be consistently higher than the national average

- Work in partnership with all schools and regionally in order to improve the standard of both Welsh first language and Welsh second language.
- Ensure that latecomers who attend the Language Centres are able to settle naturally in their school and community, and achieve their full linguistic potential.
- Provide support to schools to ensure that all pupils who receive education mainly through the medium of Welsh in Welsh-medium schools are able to speak, read and write Welsh fluently by the end of KS2.
- Provide specialist support to ensure equal linguistic opportunities in Welsh-medium education for children and young people with additional learning needs.
- Provide opportunities to improve practitioners' linguistic skills in order to ensure the best provision.

3. A measurable improvement in the progression between pre-school and the Foundation Phase, and also between KS2 and KS3.

- Revise the Authority's language policy to support schools as they face obstacles to progression by following good practice in other authorities.
- Provide information for parents to promote progression in Welsh-medium education to ensure true lifelong bilingualism.
- Co-operate with Mudiad Meithrin to promote continuity and progression to primary education through the medium of Welsh.
- Provide support to specific schools as they change linguistic categories – EW/TR to WM.
- Ensure that all pupils are able to access Welsh-medium education across all key stages within reasonable travelling distance.

4. Assess the demand for Welsh-medium education and respond to findings, increasing the numbers who receive Welsh-medium education.

- Conduct an assessment in the Fishguard/Goodwick/Letterston and Pembroke areas on the basis of changing linguistic categories.
- Ensure that the Authority's plans for 21st Century Schools promote and develop Welsh-medium education in specific areas e.g. Ysgol Hafan y Môr.

- Consider the findings of demand surveys as the basis for investment in 21st Century Schools projects.
- Monitor the number of pupils from the Milford Haven area who choose Welsh-medium education at Ysgol Glan Cleddau.
- Utilise good practice in terms of measuring the demand in other Authorities as a basis to improve our current structures.
- The Forum to establish, implement and monitor the Welsh in Education Strategic Plan.

Free transport will be provided in accordance with the Learner Travel (Wales) Measure. These arrangements are relevant to learners who live in Pembrokeshire or who are considered the responsibility of Pembrokeshire County Council. The Authority will provide transport for pupils in Welsh-medium secondary education. Transport will be provided from specific collection points. Parents will be responsible for ensuring that pupils reach these collection points. Establishing a 3-16 school in Haverfordwest in 2018 will reduce the travelling distance for a significant percentage of pupils.

Outcome 1: More seven-year-old children being taught through the medium of Welsh

Current situation	2016/17	2017/18	2018/19	2019/20
In 2016, 273 pupils (21%) in Year 2 were assessed. This is an increase of 2% since 2013.	20% 284 pupils	22% 264 pupils	23% 275 pupils	25% 215 pupils

Main objectives

- Ensure additional places for children in the Welsh-medium sector
- Change the linguistic categories of specific schools
- Ensure that provision for latecomers enables them to continue with Welsh-medium education in the secondary sector
- Increase the percentage of pupils who transfer from Welsh-medium pre-school settings to Welsh-medium schools

Supporting statement

Current linguistic categories:-

Welsh-medium primary schools = 15

Dual stream = 3

Transitional = 2

EW = 4

In September 2016, Ysgol Hafan y Môr was opened in Tenby. Prior to this, pupils received their education in streams within Tenby Infants School and Tenby Junior School. As a result of 21st Century Schools funding and the increase in the numbers choosing Welsh-medium education, Ysgol Hafan y Môr was established, which has 111 pupils on roll (September 2016). Lack of capacity is not currently a challenge at any school; however, by assessing the demand in specific areas, the Authority monitors and responds to findings. Demand surveys were undertaken in the Milford Haven and St David's areas during 2013 and 2014. According to the most recent pupil census, there are two Welsh medium schools within the 10% capacity threshold. The Local Authority reviews its school capacity annually as part of the planning places function. As part of this review, the LA considers the provision in neighbouring schools with sufficient capacity, and whether amending the linguistic character of those schools is appropriate. An informal federation has been established this year between Ysgol Maenclochog and Ysgol Brynconin. This will lead to strong strategic leadership. An assessment of the need for Welsh-medium education was conducted during the period of the previous strategic plan and, as a result, a 3-16 school will be established in the Haverfordwest area by 2018. The Authority is making use of good practice in terms of assessing demand in other Authorities as a basis to improve our systems. Action to move Ysgol Croesgoch from EW to the Welsh-medium category over a period of time is in progress. The Authority is also aware of the need to move Ysgol Wdig and Ysgol Ger y Llan to the Welsh-medium category during the period of the new strategic plan. Findings of the assessment of demand for the Fishguard area (1 dual-stream school, 1 TR school and 1 EW school) during the lifetime of the new strategy will direct the Authority towards increasing provision. The Authority produces a booklet for parents in collaboration with Mudiad Meithrin in order to encourage parents to take advantage of Welsh-medium education. Data shows a 2% growth in Welsh-medium education in the Foundation Phase. However, the percentage of progression from the pre-statutory phase to statutory education in the Fishguard and Narberth areas needs to be improved. In the Fishguard and Narberth areas we aim to target an increase of 3% in the numbers of pupils transferring to Welsh medium education during the lifetime of the new WESP. There are few areas in Pembrokeshire which are eligible for Flying Start. The new Welsh medium school in Haverfordwest will provide wrap around care and as part of this provision there is a need to consider the implications of the 30 hours Childcare offer. The provision will need to consider the extent to which it can provide Welsh medium Flying Start provision during the lifetime of the new WESP.

There is a language centre in the Fishguard area and the Preseli area for latecomers, mainly for pupils in key stage 2. All latecomers in key stage 2 who receive Welsh-medium education are expected to attend one of the language centres. In rare exceptions, pupils in Year 2 may attend a language centre. By establishing a language centre in Haverfordwest, English-medium pupils who wish to transfer to Welsh-medium education will be able to acquire key linguistic skills. We will work closely with the Authority's Planning Department to ensure that we have up-to-date information about any building plans that will affect Welsh-medium education.

Responsibility

- Challenge Advisor with responsibility for the Welsh language
- Planning Places Officer
- Mudiad Meithrin

Outcome 2: More learners continuing to improve their language skills on transfer from primary school to secondary school

Current situation	2017/2018	2018/2019	2019/2020
In 2013, 244 pupils from KS2 were assessed –18.8% of the cohort (first language). In 2016, (KS3) this number had fallen to 177 – 15.8% of the cohort	2.8% 18 pupils	2.7% 13 pupils	2.6% 24 pupils

***By 2021, the first Year 9 cohort at Ysgol Gymraeg Hwlfordd will have been assessed. The target is to reduce the gap to less than 2.2%**

Main objectives

- Analyse transfer data from Mudiad Meithrin and KS2 to KS3 to identify gaps in progression and take action to raise percentages (see the targets below)
- Increase the percentage of pupils who transfer to Ysgol y Preseli from primary schools to 90%
- Ensure that 95% of pupils who attend the Bwrlwm course follow the first language course at Ysgol Bro Gwaun
- Set a progression target of 100% of Year 6 pupils from Ysgol Gymraeg Glan Cleddau and the Welsh unit at Ysgol Gelli Aur to the new 3-16 school in 2018

Supporting statement

After tracking a Year 6 cohort from 2013 to Year 9 in 2016, there is a decrease of 3% in progression. This is a significant gap. Improving linguistic progression, particularly between key stages 2 and 3, is one of the Authority's main aims – see the vision. In the Fishguard area where there is no designated Welsh-medium school, a high percentage of learners receive Welsh-medium education in the primary sector due to convenience, but choose English-medium education because it is available when transferring to secondary education. Often, failing to practice the language leads to a further decline during key stage 3.

However, during the lifetime of the Strategic Plan, we must consider that the functions of the Language Charter will eliminate some of the impact of lack of practice as there is a great emphasis on improving the pupils' oral skills. Ysgol y Preseli's Marketing Committee promotes Welsh medium education to future pupils. The Bwrlwm and Bwrlwm Bach courses for Year 6 pupils from the Bro Gwaun cluster, which takes place over a three week period in Ysgol Bro Gwaun, is a way of encouraging pupils to continue with Welsh medium education. Both schools have strong transfer schemes, practices and procedures which are constantly monitored by the Local Authority.

Another factor is the distance that pupils at the bottom of the county must travel to access Welsh-medium secondary education. Establishing a 3-16 school in Haverfordwest will remove this barrier. From 2018, Welsh-medium secondary education will be available within reasonable travelling distance for all pupils who choose to continue with Welsh-medium education.

Refer to the data in the appendix
Mudiad Meithrin data will be available in November

Responsibility

- Secondary headteachers
- Challenge Advisor with responsibility for the Welsh language
- Mudiad Meithrin

Outcome 3: More 14–16 year old students studying for qualifications through the medium of Welsh

Outcome 4: More 16–19 year old students studying through the medium of Welsh in schools, colleges and work based learning.

Identify current situation and targets relating to the percentage of pupils who register to sit GCSE Welsh (First Language) who are registered for at least two further qualifications through the medium of Welsh.

Current situation	2017/2018	2018/2019	2019/2020
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12% 141 pupils	12.1% 148 pupils	12.2% 129 pupils	12.3% 122 pupils
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Identify your current situation and targets relating to the percentage of pupils who register to sit GCSE Welsh (First Language) who are registered for at least five further qualifications at level 1 or level 2 through the medium of Welsh.

Current situation	2017/2018	2018/2019	2019/2020
4.8% 75 pupils	4.9% 79 pupils	5.0% 70 pupils	5.1% 67 pupils

Objectives

- Support Ysgol Bro Gwaun to enable them to continue to offer some subjects through the medium of Welsh
- Monitor the percentage of pupils who transfer from Welsh-medium primary education to improve progression in Year 10/11
- Ensure 100% progression between key stages 3 and 4
- Strengthen the links with Pembrokeshire College in order to promote a wider range of courses delivered through the medium of Welsh.

Supporting statement

As only two schools offer 2 or more subjects through the medium of Welsh during this plan's lifetime, it is highly unlikely that the increase will be measurable. However, LA officers will support Ysgol Bro Gwaun as part of Bwrlwm, Bwrlwm Bach and the Language Charter in order to encourage pupils to follow subjects through the medium of Welsh and to increase the provision. By 2023, the first cohort of Year 11 pupils at Ysgol Gymraeg Hwlfordd will contribute to a significant increase in the results. As only one school offers five or more subjects through the medium of Welsh during this plan's lifetime, it is highly unlikely that the increase will be measurable. Through the activity around the Language Charter and the Shwmae Awards, the LA has started to strengthen the links between it and Pembrokeshire College. However, in light of the establishment of the 3-16 Welsh medium school in Haverfordwest and the removal of the sixth form at Ysgol Bro Gwaun, there is a need for the Authority and Pembrokeshire College to work jointly in order to establish the means by which there is post 16 provision through the medium of Welsh.

Responsibility

14-19 Education Advisor
Headteachers of Ysgol y Preseli and Ysgol Bro Gwaun
Relevant officers of Pembrokeshire College

Outcome 5: More learners with higher skills in Welsh

See the data in the Appendix

Main objectives

- Raise standards of literacy – mainly in the primary sector
- Ensure opportunities along the linguistic continuum for children and young people to use the language
- Ensure that pupils have the linguistic skills necessary to communicate effectively in the workplace and the community
- Promote and implement Cymraeg Campus and the Welsh Language Charter in schools

Supporting statement

Raising standards in Welsh is central to the success of this strategic plan. On the basis of moderation evidence within the clusters, we are hopeful that systems for tracking and recording progress are robust, but this has not had a positive effect on standards. The latest results need to be analysed school by school, and those that are underachieving need to be targeted. Challenge Advisors will monitor School Development Plans in order to ensure that raising standards of Welsh is a priority. Advisory teachers will target school that are performing well in order to share good practice with others e.g. scrutinising work, teaching observations. By working more closely with other Authorities in the region, we can learn from the successes of others and emulate them. In the secondary sector, plans for the 6th Form are a key consideration in the current consultation. Successful co-operation between the Authority and the Urdd has led to an increase in national successes. This co-operation has also improved and extended opportunities to use the Welsh language informally. Menter Iaith officers also offer a service in schools where there is an emphasis on natural use of the language. We need to continue to support schools to use the Supporting Language Use Project. The success of the book quiz at a national level is evidence of the language being used outside the classroom. A termly magazine produced by an Athrawes Bro promotes reading, but it is intended to be extended to become a resource that will promote digital communication. The innovative Pembrokeshire Shwmae Awards have ensured opportunities for pupils to use their Welsh and share their experiences, for example Criwiau Cymraeg.

The Cymraeg Campus pilot scheme has led to a commitment from Welsh second language schools to extend informal use of the language. The Language Charter will be launched at a regional level in the near future. Monitoring opportunities to use the Welsh language in the community is a particular focus for the Welsh Language Forum. We need to take advantage of what has been achieved in terms of informal use of the language by establishing partnerships between schools to expand good practice.

Responsibility

Language Co-ordinators within schools
Governing Bodies
Advisory Teachers
Challenge Advisors
Members of the Welsh Language Forum

Outcome 6: Welsh-medium provision for Additional Learning Needs (ALN)

Main objectives

- Conduct termly meetings with the Head of Inclusion to monitor provision
- Liaise with Health Board officers to ensure that communication occurs in the chosen language
- Conduct an audit to measure the demand for need in terms of intervention resources and behaviour support provision in the Welsh language
- Monitor the provision of Specialist Learning Centres e.g. Y Porth and Yr Harbwr, to ensure a bilingual/Welsh-medium service, in accordance to individuals' needs

Supporting statement

By conducting meetings as noted above, the Authority will be in a stronger position to ensure better provision across all specialist areas of Additional Learning Needs. The current situation in terms of providing human expertise for pupils with additional learning needs has improved e.g. Educational Psychologist, Speech and Language Therapists; however, there are key gaps in provision, such as specialists in aural and visual problems, autism and behaviour. When recruiting staff for particular posts, consideration is given to applicants' linguistic ability. Programmes such as 'Practical Literacy' have ensured that needs are identified at an early stage, and have ensured appropriate intervention. Following an audit of human resources, assessment and intervention (September 2016), in which two specialist teachers were released from the Welsh-medium sector, producing purposeful Welsh-medium material will be a priority. The Authority will work on a regional and national level to produce up-to-date and purposeful resources. Representatives of the Specialist Learning Centres attend meetings to promote improvements in these areas. This committee needs to report back to the Welsh Language Education Forum. By communicating more closely with the centres' leaders, we can ensure effective use of resources and expertise. The LA has undertaken a review of the provision (Summer and autumn terms 2017) and has noted good practice along with areas for development, in addition to plans for the future. The Authority and schools will work closely with parents when planning their children's educational path. No pupils are unable to access Welsh-medium education due to lack of specialist provision, but we recognise that the gaps referred to above limit the effectiveness.

Responsibility

Head of Inclusion

Authority officers and Advisory staff

Health Board Officers

Members of the Inclusion Committee

External Agency Officers

Outcome 7: Workforce planning and Continuous Professional Development (CPD)

Main objectives

- Conduct a language audit to track progress in linguistic skills and plan for improvement
- Continue to promote the sabbatical training and internal training provided by the Authority's advisory teachers
- Monitor School Development Plans to ensure that leaders plan to improve the linguistic skills of the workforce
- Implement a system to ensure leaders of the highest quality for the future

Supporting statement

The Authority has conducted two language audits over the last four years. As a result, the Authority has identified and targeted schools to improve the linguistic skills of the workforce. A high percentage of our schools have taken advantage of the sabbatical course. Continuing with this remains a priority. The LA's intention is to establish and utilise Pencampwyr Iaith (Language Champions); these will be staff who have successfully attended the sabbatical courses in order to model, support and to ensure progression to other attendees. First and second language advisory teachers also provide workplace training for staff in schools that have been targeted based on the need/intention to change linguistic categories, for example weekly sessions over a period of a term. There will be a stronger focus on ensuring that schools prioritise continuous professional development which includes improving linguistic skills. The Authority will work closely with the region and the Assembly to ensure support for improving alternative provision through the medium of Welsh. Headteachers will be expected to plan and implement this, and earmark sufficient funding. Recruiting headteachers in the primary sector is a cause for concern. In order to overcome this, the Authority will identify potential leaders at an early stage and provide them with a course for middle leaders. This will lead to applying for the NPQH. Where there is a lack of high quality recruitment, the Authority will consider collaborating with governing bodies to federate schools in order to ensure leadership of the highest standard.

Responsibility

Headteachers
Challenge Advisor
Advisory Teachers

Consultation

The Council has followed the relevant Welsh Government guidance and the consultation period for the WESP ended on December 9 2016. Eight responses were received, of which four were from individuals and four from the following organisations – Cymdeithas yr Iaith, RhAG, the Welsh Language Commissioner and the Council's Inclusion service.



Signed:

Dated: 2.10.17

Data (Appendix 1)

Outcome 1: More seven-year-old children being taught through the medium of Welsh

Seven-year-old children who are educated through the medium of Welsh

Year	Number	Percentage
2013	249	19%
2014	258	19.7%
2015	252	19.1%
2016	274	21%
2017	284	21%

Outcome 2: More learners continuing to improve their language skills on transfer from primary school to secondary school

Comparing the percentage of Year 9 pupils who are assessed through the medium of Welsh (first language) with the percentage of Year 6 pupils who were assessed through the medium of Welsh (first language) three years earlier

Cohort	Number assessed in Welsh first language	Percentage assessed in Welsh first language
Y6 in 2013	254	18.8%
Y9 in 2016	177	15.8%

Outcome 5: More learners with higher skills in Welsh

Improving provision and standards in Welsh First Language

2016	% who achieve the expected outcome/level	National %	Authority's Position	TARGET FOR 2020
Foundation Phase	88.3%	90.7%	19th	92.5%
Key Stage 2	84.5%	90.8%	20th	91.5%
Key Stage 3	98.3%	92.0%	1st	98.5%
Key Stage 4 – % who achieve				

grades A*-C in GCSE Welsh First Language – unverified data	88.7% Unverified	75.2% (2015)		90%
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Improving provision and standards in Welsh second language

2016	% who achieve the expected outcome/level	National %	Authority's Position	TARGET FOR 2020
Key Stage 2	76.7%	77.9%	12th	80%
Key Stage 3	82.3%	81.9%	11th	84%

Percentage of pupils at the end of key stage 4 who achieve grades A*-C in the GCSE Welsh Second Language Full Course = 82.4%

Percentage of pupils at the end of key stage 4 who achieve grades A*-C in the GCSE Welsh Second Language Short Course = 42.5%

	Target – by 2020
Full course	85.0%
Short course	50%

Percentage of the cohort sitting the GCSE Welsh Second Language Full Course	52.9%
Percentage of the cohort sitting the GCSE Welsh Second Language Short Course	35.5%
Percentage of the cohort who are not sitting either course	11.65

(ii) BCSE Welsh Language Short Course; and (iii)

More learners with higher order Welsh language skills

The total number of those sitting A Level Welsh First Language at present, as a percentage of those who sat GCSE Welsh First Language two years earlier, is 1.1%.

The total number of those sitting A Level Welsh Second Language at present, as a percentage of those who sat the GCSE Welsh Second Language full course and short course two years earlier, is 2.3%

See below the numbers who have studied Welsh first or second language over the last two years.

	Welsh First Language	Welsh Second Language
2014		
Y12	4	26
Y13	6	18
2016		
Y12	4	18
Y13	4	16

Data regarding children transferring from Mudiad Meithrin to Welsh medium provision

		2015-16		
Sir	Enw Cylch	Nifer Trosglwyddodd i Addysg Gymraeg	% Trosglwyddodd i Addysg Gymraeg	Nodiadau
Penfro	ABERGWAUN, WDIG A'R FRO	5	45.45%	Mae'r cylch yn derbyn arian plant tair oed ond mae'r plant hyn i gyd yn symud ymlaen i'r ysgol Gatholig. Mae plant sydd am addysg Gymraeg yn cael eu hariannu yn Ysgol Glannau Gwaun ac nid y cylch
Penfro	ARBERTH	21	70.00%	
Penfro	BWLCHYGROES	9	100.00%	
Penfro	CASMAEL	8	100.00%	
Penfro	CILGERRAN	9	100.00%	
Penfro	CROESGOCH	10	90.91%	
Penfro	CRYMYCH	11	100.00%	
Penfro	EGLWYSWRW	13	100.00%	
Penfro	HERMON	12	100.00%	
Penfro	HWLFFORDD	12	75.00%	
Penfro	LLANDUDOCH	10	100.00%	
Penfro	LLANDYSILIO	12	92.31%	
Penfro	MAENCLOCHOG	11	100.00%	

PEMBROKESHIRE WELSH EDUCATION FORUM CONSTITUTION AND TERMS OF REFERENCE

1. Background

The School Standards and Organisation (Wales) Act 2013 introduced a statutory obligation for local authorities to prepare a Welsh in Education Strategic Plan (WESP) and to submit it to the Welsh Government. The purpose of the WESP is to:

- expect local authorities to be accountable to the Welsh Government for planning Welsh-medium and Welsh-language education provision;
- reflect the aims of the national Welsh Medium Education Strategy;
- illustrate the current situation, outline appropriate activities and demonstrate improvement;
- demonstrate clear progress over 3-years in each local authority and consortium area towards achieving the Welsh Medium Education Strategy targets.

The national Welsh Medium Education Strategy has a number of outcomes, against which the local authority is required to report annually to the Welsh Government; these are:

Outcome 1 - more seven-year-old children being taught through the medium of Welsh.

Outcome 2 - More learners continuing to improve their Welsh language skills on transfer from primary to secondary school.

Outcome 3 - More 14-16 year old students studying for qualifications through the medium of Welsh.

Outcome 4 - More 16-19 year old students studying through the medium of Welsh in schools, colleges and work based learning.

Outcome 5 - More learners with higher skills in Welsh.

Outcome 6 - Welsh-medium provision for learners with Additional Learning Needs.

Outcome 7 – Workforce planning and Continuous Professional Development

The Council's WESP sets out an objective to establish a Welsh Education Forum (referred to as 'the Forum' from this point onwards).

2. Functions of the Forum

The Forum shall provide a formal channel of communication between Pembrokeshire County Council, its maintained schools, and other partner organisations with an interest in Welsh education in the Pembrokeshire area on such matters relating to Welsh education as prescribed in the WG Welsh Medium Education Strategy and Pembrokeshire's Welsh in Education Strategic Plan. The Forum will monitor, evaluate and report upon the progress of

the Authority's Welsh in Education Strategic Plan (WESP). The Forum will have no statutory basis.

In particular, the Forum shall:

- Act as a consultative group for the development of the WESP.
- Monitor the delivery of the WESP within the Authority
- Monitor the provision of Welsh-medium education and act as a consultative group for future developments.
- Provide an annual report to the Welsh Government describing progress in terms of implementing the WESP's targets against the approved timetable
- monitor the sufficiency of Welsh medium places in Pembrokeshire schools
- monitor current and forecast pupil numbers receiving Welsh medium education
- monitor parental preference for Welsh medium education
- Initiate area/community surveys on Welsh medium demand and report on their outcomes
- respond to Welsh Government advice as regards to quality of the WESP, and to act as a vehicle for consulting on revisions to the WESP
- provide support and challenge in order to raise standards of Welsh education at all key stages in both Welsh first and second language

3. Membership

The Forum shall consist of a core membership of 16 including headteachers, officers, parent and LA governors and other relevant agencies who have a role in Welsh medium education. Membership of the Forum shall be the following "core" members:

Pembrokeshire Council Officers

- Cabinet Member for the Welsh Language
- ERW Challenge Adviser
- Professional Officer – Planning Places & Admissions

School representation:

- 2 x Secondary Headteachers
- 2 x Primary Headteachers – Welsh Medium (WM)
- 1 x Primary Headteacher – Dual Stream (DS)
- 1 x Primary Headteacher – Transitional (TR)
- 1 x Primary Headteacher – English medium with significant use of Welsh (EW)
- 1 x Welsh medium parent governor – Preseli Cluster
- 1 x Welsh medium parent governor – Ysgol Bro Gwaun Cluster
- Local Authority Governor Representative

Partner organisations:

- Mudiad Ysgolion Meithrin
- Menter Iaith Sir Benfro
- Urdd Gobaith Cymru
- Pembrokeshire College

Additional members may be invited to contribute to various areas of work as and when required and will be recorded as 'in attendance'.

4. Quorum

The quorum shall be 50% of the core membership of the Forum (8).

5. Appointment of Members of the Forum

Pembrokeshire Education Service Officers are appointed by the Director for Children & Schools.

Partner organisations are invited to nominate an appropriate representative.

6. Term of office

Each core member shall be appointed for the period 2017-20, in line with the timelines of the WESP. Members may be re-appointed.

7. Removal of Members

Forum members shall cease to be members when they cease to hold the office by virtue of which they became eligible for appointment.

8. Meetings of the Forum

The Forum will meet at least termly. Additional meetings may be called in consultation with the Chairperson.

A member of the Planning Places & Admissions service will provide a support function to the Forum. The agenda and documents relevant to the meeting will be circulated to members at least seven days prior to the meeting of the Forum, in electronic format (if e-mail details held) and hard copy if required.

9. Reporting

The Welsh in Education Forum shall report all matters to the Director for Children and Schools.

10. Appointment of Chairperson and Vice Chairperson

The Chairperson shall preside over meetings of the Forum. The Forum shall select a Chairperson and Vice-Chairperson at the first meeting each academic year. The Chairperson and Vice-Chairperson shall serve for a period of one year and may be re-selected.

11. Sub-Committees

The Forum may establish sub-committees as it considers necessary to consider particular issues and shall decide upon the membership, terms of reference and procedures of such sub-committees as appropriate. The Forum shall consider the work of such sub-committees and make recommendations as appropriate.

12. Confidentiality

On occasions, information of a confidential nature may be given to members of the Forum to assist their understanding of the matter under discussion. Members of the Forum must observe the confidentiality of such matters.